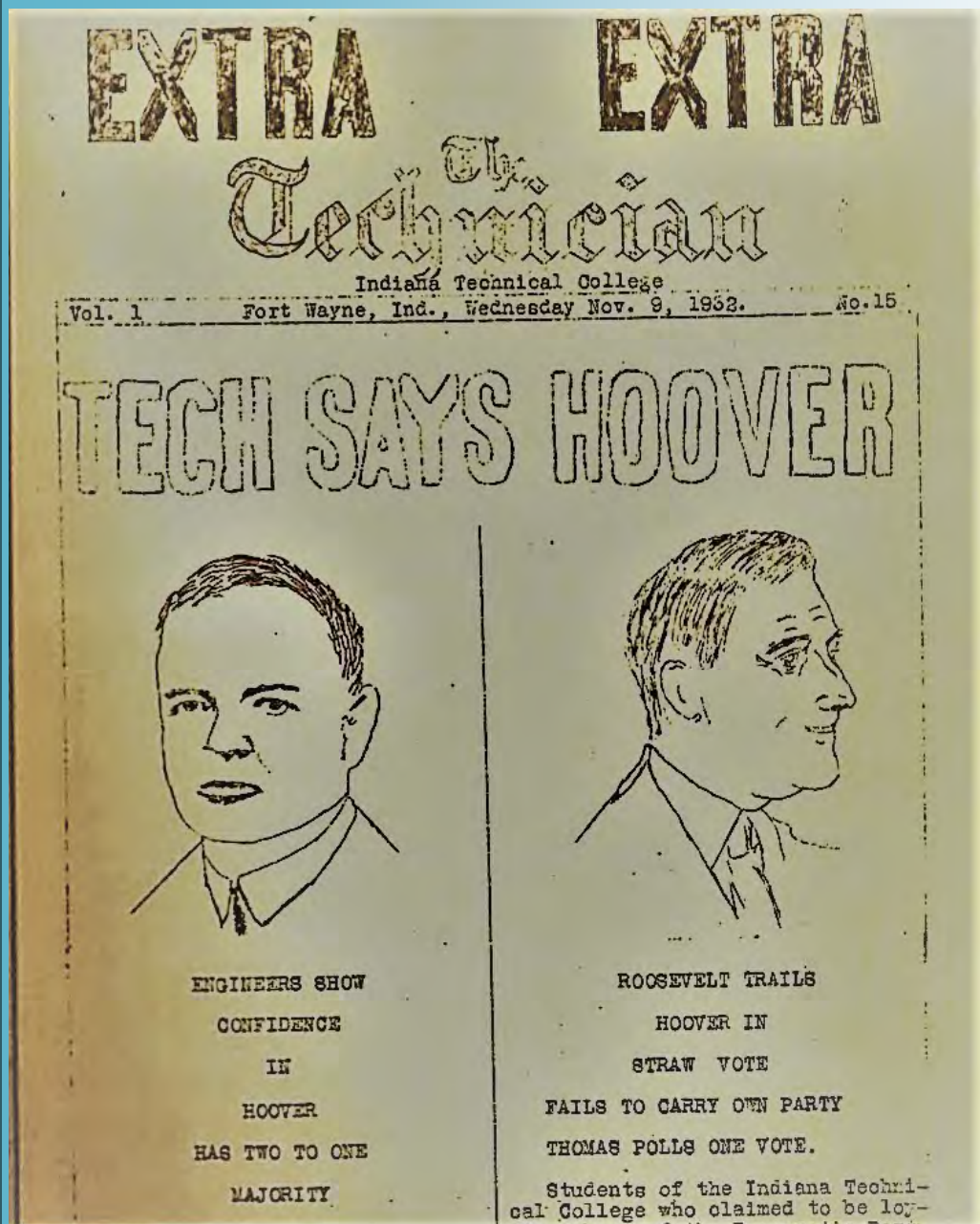




*Winter 2018*



***The  
Indiana  
Technician  
Erroneously  
Predicts  
Hoover's  
Victory over  
Roosevelt in  
the 1932  
Presidential  
Election***

*Read more on page 9*

## FROM THE PRESIDENT'S DESK



*Tricia Gilson is the archivist at the Bartholomew County Public Library. You can reach Tricia at [triciagilson@gmail.com](mailto:triciagilson@gmail.com).*



### ***Hello Fellow Members,***

Spring is upon us and so are the Pre-Conference Workshop and Annual Meeting!

#### **Pre-Conference Workshop and Annual Meeting**

This year we will meet at the Indiana State Library on Thursday, April 12 and Friday, April 13. The pre-conference workshop, “Developing Collections Policies + Plans,” will be led by the Indiana Historical Society’s Tamara Hemmerlein and Karen DePauw. We are able to offer the workshop free (to SIA members) workshop through the generosity of the Indiana Historical Society’s Local History Services department. After the workshop, we have the opportunity to tour the Indiana Archives and Records Administration.

This year’s meeting theme is *Thinking outside the Box*, and we’ll hear about our colleagues’ creative approaches to increase outreach, solve problems, and reach new audiences. We have ten 45-minute sessions, organized in two concurrent tracks. Our plenary speaker this year is the Executive Director of the Indiana War Memorials Commission, Brigadier General, USAF (Ret) J. Stewart Goodwin. During this centennial year of the start of World War I, General Goodwin is leading the Indiana World War One Commission to plan events statewide that highlight Indiana’s involvement in World War I.

#### **Sponsors and Organizers**

I would like to extend my thanks to both our sponsors and organizers. SIA has received generous support from the Indiana State Historic Records Advisory Board, the IUPUI Department of Library and Information Science, the Indiana State Library, and

the Indiana Historical Society.

All our events are organized by SIA members and board members. A big thank you to everyone on the Programs Committee — Ashley Chu (chair of pre-conference workshop), Claire Horton (chair of annual meeting), Brittany Kropf, Mairelys Lemus-Rojas, Meg Galasso, and Lydia Spotts.

#### **There’s still time to renew your membership!**

If you haven’t yet renewed your membership, please do so now so you can continue to access your membership benefits, including discounts on meetings and workshops. We’re so glad to have you as members!

#### **Goodbye and Hello**

Each year at the annual meeting, we hold elections for new SIA Board Members. This year I will move from President to Past President. I’ve been fortunate these past two years to have worked with committed and talented colleagues from across the state. I want to thank Jackie Shalberg the outgoing Past President for her guidance and deep knowledge of all things SIA.

We have four open positions this year — President, Vice President, Secretary and one Board Member. Look in this issue for the slate of nominees and their bios. We’ll vote on the slate during the members’ business meeting portion of the annual meeting.

Hoping to see you in April,

**Tricia Gilson**  
*SIA President*



## Society of Indiana Archivists Pre-Conference Activities Thursday, April 12, 2018

### **Developing Collections Policies + Plans**

with Tamara Hemmerlein + Karen DePauw, Indiana Historical Society

9:00 a.m.—3:00 p.m.

Indiana State Library, Indianapolis

Do you have a collections management policy? Is it in need of revision? Do you need a plan to guide current and future collections development? During this interactive workshop, learn how to develop new or revise current collections management policies and develop a collections plan. You'll leave the workshop with the tools needed to move forward with the important work of collections.

The workshop takes a baseline look at developing strong collections policies and plans and is designed for anyone working in libraries, archives and museums.

Karen DePauw works as coordinator of the Local History Services department of the Indiana Historical Society. She offers a variety of collections-based programs from textile preservation to collections care site visits and workshops. With a BA in history and an MS focusing on historic costumes and textile conservation, Karen has focused on the stories that objects can tell and the importance of preserving these objects for the future.

Tamara Hemmerlein is the director of Local History Services at the Indiana Historical Society. She works with organizations on board development and organizational planning of all types, including long-range and collections planning. Tamara has worked in and with historical organizations for the past twenty years. She is an American Alliance of Museums Museum Assessment Program peer reviewer and serves on the Indiana Memory-Digital Public Library of America Outreach Committee. The Indiana Local History Services Department assists local historical societies, museums, libraries, archives, genealogy and preservation groups to promote Indiana's history statewide.

Register for the pre-conference workshop by completing [the online registration form](#) by March 30.



### **Indiana Archives and Records Administration Tour**

3:30 p.m. following pre-conference workshop

Indiana State Archives, 6440 E. 30th Street | Indianapolis, IN 46219

Join us after the workshop for a behind-the-scenes tour at the [Indiana State Archives!](#) Please [RSVP online](#) for the free tour so archives staff can plan accordingly.



# Society of Indiana Archivists

## Annual Meeting

### Friday, April 13, 2018

# Thinking Outside the Box

Complete the [online registration form](#) by March 30, 2018.

On-site registration will not be available.

**8:30 - 9:00 a.m.**

Check-in

**9:00 - 9:45 a.m.**

### Session 1

#### **Stupid Archival Tricks: A Case Study of Archiving Provided by David Letterman's Collection**

*Randi Beem, Archives Records Analyst, Archives and Special Collections, Ball State University*

*Katy Evans, Graduate Assistant, Ball State University*

As archivists, we receive personal papers, ephemera, and audiovisual materials every single day. However, what happens when you receive a large collection of these things from one of the most famous people in the world? Where do you begin with the process of appraisal for both insurance and processing purposes? Through discussing the David Letterman Archives at Ball State University Libraries, we will seek to think outside the box when it comes to the processing, appraisal, and description of a large collection from a larger than life donor. This presentation will impart the challenges and benefits of processing a large collection, and will provide a case study for processing an unwieldy collection from an expansive career.

### Session 2

#### **Archival Instruction and Engagement Mini-Sessions**

#### **Expanding Boundaries: Creating an Online History Course**

*Beth South, Coordinator for User Services, Hayes Hall Library, IU East*

The IU East Archives will discuss the creation, the tools, and the challenges it encountered in creating an online campus history course featuring archival materials. With a small, relatively unknown collection at a school with many online students, the archives faced an engagement challenge. They set out to make the archives interesting to students, reach out to those who are strictly online students, and to extend their presence further into the community and engage with the alumni population.

This session will share IU East's experience in creating an online campus history course with Canvas. The course is available on IU's new online course platform called Expand IU, a program which offers free courses that are open to the public.

#### **The Archives as Classroom: Collaborating to Drive Student Engagement with Archival Resources**

*Nicholas Stanton-Roark, Archivist, Nicholson Library, Anderson University*

During the fall semester of the 2017-2018 school year, the archives, library and English department collaborated to create a research project for two classes within the Engl 1120 course: Research and Rhetoric. One week of classes was spent in the archives and reading room, where the archivist and director of the library lectured and led discussion and activities based on archival research and working with primary sources. Students then worked with primary sources from one of four eras in the school's history to construct a persuasive essay tying that item and the school to broader currents in U.S. and global history.



The presentation will discuss the process of collaborating with instructors, physical arrangement of the items for the project, unexpected challenges that arose, and solutions for the future.

**9:55 - 10:40 a.m.**

### **Session 3** **Lots of Copies Keep Stuff Safe: InDiPres and Digital Permanence in Three Indiana Repositories**

*Sally Childs-Helton, Librarian Professor, Special Collections, Butler Libraries*

*Janice Gustafarro, Metadata Librarian, Butler Libraries*

*Meaghan Fukunaga, Digitization Manager, Indianapolis Public Library*

*Tricia Gilson, Archivist, Bartholomew County Public Library*

Digital permanence has been the most elusive element in almost all digitization programs because of cost and a lack of technical resources. How can we ensure that our digital collections last beyond the next upgrade, systems failure, or localized disaster? Indiana Digital Preservation (InDiPres) is a digital permanence collaborative founded in 2016, and part of the larger MetaArchive Cooperative founded in 2004. InDiPres is based on the LOCKSS model-lots of copies keep stuff safe-and offers Indiana archives, libraries, museums, and other cultural heritage organizations a scalable, affordable, and relatively simple digital permanence solution.

This panel is composed of archivists and librarians from three very different InDiPres member repositories (Butler University, Indianapolis-Marion County Public Library, and the Columbus Indiana Architectural Archives) with different needs, and with different levels of experience with InDiPres. Presenters from academic, public, and not-for-profit repositories will discuss how InDiPres is meeting their digital permanence needs, why they joined InDiPres and how they “sold” it to their administration, preparations they made (and continue to make) to create a workflow, successes and problems, where their InDiPres programs are now, and future plans.

### **Session 4** **Outreaching Archives: The Quest of a Millennium**

*Emily Rapoza, Lincoln Librarian, Lincoln Collection -Allen County Public Library*

Large doors, archival boxes, patron forms, pencils only. Archives are, and have always been, a staple in retaining and preserving public memory, but as times change and customers have different needs, what are other avenues of display and outreach for archives? As someone who is part of the “digital native” generation, there seems to be extra pressure on new archivists (and archivists in general) to adapt and share their collections digitally and through new outreach avenues. Social media, outreach programs, and new applications offer varying ways of presenting archives and gaining more virtual visitors, as well as expanding the reach of the organization. Is it possible to have a virtual space for primary sources on platforms that praise avocado toast and #hashtags? Can archives be relevant to younger generations that are already tech-engulfed? The short answer: Yes! Archives can be digitally leveraged for so much more than manuscript boxes.

**10:50 - 11:35 a.m.**

Plenary Session

*Brigadier General, USAF (Ret) J. Stewart Goodwin*

During this World War I Centennial Year, SIA is excited to have Brigadier General, USAF (Ret) J. Stewart Goodwin as our plenary speaker.

Brigadier General, USAF (Ret) J. Stewart Goodwin is the Executive Director of the Indiana War Memorials Commission. The Commission operates 25 acres of property in downtown Indianapolis consisting of a 30,000 square foot and a 3,000 square foot military museums with multiple monuments honoring Hoosier Veterans visited by over one million visitors annually.

General Goodwin received his commission through the Reserve Officers Training Corps in 1971 from the University of Evansville with a BS degree in Management/Marketing. He received a MS degree in Industrial Safety from The University of Central Missouri in 1975. The General has served in all three components of the Air Force: Active, Reserve, and Guard involving both operational and support positions such as Intercontinental Ballistic Missile Launch Officer, Chemical Warfare Defense Officer, Air Base Survivability Officer, and Chief of Staff of the Indiana Air National Guard.

General Goodwin retired from the US Air Force with 37 years of service. His final assignment was as the Indiana Assistant Adjutant General for Air and the Commander of the Indiana Air National Guard comprised of 2000 Airmen and consisted of an A-10 Fighter Wing, an Intelligence Wing that monitors

Predator and Global Hawk Unmanned Aerial Vehicles worldwide, two air to ground gunnery ranges and a Weather Detachment.

**11:35 a.m. - 12:35 p.m.**

Lunch Break (lunch will be provided)

**12:35 - 1:20 p.m.**

Members Meeting

**1:30 - 2:15 p.m.**

### **Session 5**

#### **Social Networks and Archival Context (SNAC) for Improved Archival Research**

*Mairelys Lemus-Rojas, Metadata Librarian, IUPUI University Library*

*Angela White, Philanthropic Studies Archivist, Head of Special Collections, IUPUI University Library*

Despite our best efforts to make our collections accessible to the public through online finding aids, they're still relatively invisible to researchers who don't know where to look. SNAC (Social Networks and Archival Context) was developed as a discovery service for archival collections from institutions around the world, using data that has been already created (i.e. finding aids, MARC records, and EAC-CPF) as a starting point. Using SNAC as a search tool allows researchers to quickly access specific information about the subjects they are researching, including links to collections (archival collections, related resources, related external links) and related names (people, families, organizations). Data visualizations help users to understand connections among these entities and suggest new avenues for research. This presentation will focus on how researchers can use SNAC to find archival collections. It will also include information on the SNAC Cooperative's plans for training editors, efforts toward bulk importing data, and developing cross-functionality with ArchivesSpace to improve quality and access.

### **Session 6**

#### **The Ryan White Letters: A Collaborative Digital Engagement Project**

*Andrea Hughes, Lead Curator, Arts and Humanities, The Children's Museum of Indianapolis*

*Jennifer Noffze, Collections Manager, The Children's Museum of Indianapolis*

Through an IMLS-funded project, The Children's Museum of Indianapolis has built upon its groundbreaking and successful permanent exhibit, The Pow-

er of Children: Making a Difference, by creating a digital series of educational programs and research resources using a unique letter collection compiled by Ryan White, the Indiana teenager who became internationally known in the early 1980s when he contracted HIV/AIDS.

The Museum partnered with the Indiana University-Purdue University Indianapolis Library to digitize and preserve the letter collection online; develop digital educational modules for classrooms and a new exhibit component; and engage school, family, and volunteer

audiences in a crowd-sourced transcription of the collection to enhance the digital archive.

This presentation will provide a succinct overview of the Power of Children exhibit, the Ryan White Letters archive and the evolution of this project. The presenters will share details of the IMLS grant along with unexpected challenges faced from the outset, including but not limited to: preparing the letters for digitization; working with legal counsel to address copyright and permissions; the redacting process; and selecting appropriate letters for the classroom module.

**2:25 - 3:10 p.m.**

### **Session 7**

#### **Volunteer Program Mini-Sessions**

#### **People Who Need People: Creating and Managing a Volunteer Program**

*Lisa Lobdell, Archivist, Great American Songbook Foundation*

The Great American Songbook Foundation has a staff of four full-time employees: the executive director, archivist, director of programs, and program coordinator. Since 2011, the Foundation has utilized volunteers to help accomplish a myriad of tasks in the archives, the exhibit gallery, and for the Songbook Academy®. Volunteers have written disaster response plans and records management policies, provided reference services, and assisted with outreach programs, along with embracing the mundane chores of stuffing envelopes and creating inventories of collections.

The archivist will discuss the creation of the volunteer program (including her own concerns), its growth, the triumphs and pitfalls, and how she has learned to match a volunteer's skillsets to the organization's needs.

## **From Illegible to Searchable: Managing a Volunteer Transcription Program**

*Victoria Duncan, Digital Projects Coordinator, Indianapolis Public Library*

The Indianapolis Public Library utilizes volunteers to transcribe hand-written documents from their digital collections found at [digitalindy.org](http://digitalindy.org). The digital projects team has experimented with both a free method of producing transcription using Google Docs and the dedicated transcription service, From the Page, and they have been assisted by both inexperienced temporary volunteer groups and dedicated long-term volunteers, leading to a wide range of experiences. The session will discuss transcription for full-text searching in digital collections, OCR limitations, training, engaging, and retaining volunteers, and time management and resource challenges.

## **Session 8**

### **Training for Freedom: How Ordinary People in an Unusual Time and Place Made Extraordinary History**

*Jacqueline Johnson, University Archivist, Miami University*

In the summer of 1964, volunteers and civil rights activists descended upon the unlikely small, rural town of Oxford, Ohio, to attend a two-week long orientation session held on the grounds of the Western College for Women. This training known as the Freedom Summer Project was situated against the peaceful backdrop of the remote, pastoral campus. Volunteers learned how to register African American voters, teach in Freedom Schools, and learn non-violent disobedience tactics for survival, before departing to the state of Mississippi.

Miami University has created a documentary about these events using materials from the Mississippi Freedom Summer Digital Collection housed in the Miami University archives. This session will focus on how to establish, develop, preserve and promote collections with the use of documentary projects. Johnson will share tips for obtaining grants and will cover other topics such as: licensing documentaries for broadcast for national and international distribution, contracting with media companies, hiring personnel, obtaining permissions for oral histories and interviews, and creating educational websites for documentary projects.

**3:10 - 3:30 p.m.**  
Afternoon Break

**3:30 - 4:15 p.m.**

## **Session 9 Thanks for Your Application: Hiring Strategies for Archival Work**

*Ashley Chu, University Archivist/Librarian, Zondervan Library, Taylor University*

This presentation will discuss the process of hiring individuals (both professional and student/volunteer) for archival work, and will identify the various skills and attributes that are important to consider for work in an archival environment. While many of these attributes may be more intrinsic, strategies for discerning them will be presented and both successful and unsuccessful hiring scenarios will be provided. The hiring process, including application design, interview questions and activities, and the on-boarding process for new hires, will be reviewed.

## **Session 10**

### **Tracking Archival Services & Making Data Work for You**

*Lydia Spotts, Associate Archivist/Librarian, Archives, Indianapolis Museum of Art at Newfields  
Evan Miller, Archives Intern, Archives, Indianapolis Museum of Art at Newfields*

The challenges of managing time with “lone arranger” and small staffing situations are well understood in the archival profession. Serving the repository’s designated audience and demonstrating the relevance and usefulness of collections is critical, but some months the frequency of time-consuming reference and other requests makes other work, especially arrangement and description, particularly challenging. Systematically recording and managing data, then compiling, assessing, and interpreting it requires discipline and time. Following an assessment of legacy reference and archival services data, a tracking tool was redesigned to ease recording, manipulation, and reporting of archives services data. A key element was added: a field to allow differentiation of time spent on reference with processed versus unprocessed collections, which illustrated the extra time needed to navigate unprocessed collections. Can we capture data to support this and other assertions about time spent on archival services, and leverage the data to advocate for increased resources? The session will review the methods used to record legacy data alongside the redesigned experimental process and tool, then compare findings which could drive both archival management and larger institutional planning.

## Pre-Conference Workshop and Annual Meeting Program Committees

- Ashley Chu** (Chair, Workshop) - University Archivist/Librarian, Zondervan Library, Taylor University
- Claire Horton** (Chair, Annual Meeting) - Director of Archival Processing, Indiana Archives and Records Administration
- Lydia Spotts** - Associate Archivist/Librarian, Indianapolis Museum of Art at Newfields
- Brittany Kropf** - Rare Books and Manuscripts Librarian, Indiana State Library
- Mairelys Lemus-Rojas** - Metadata Librarian, IUPUI University Library
- Meg Galasso** - Information Services Librarian & Archivist, Indiana University Kokomo Library

## 2018 Thomas Krasean Student Scholarship

The Society of Indiana Archivists will award the Thomas Krasean Student Scholarship to attend the 2018 Society of Indiana Archivists Annual Meeting, held on April 13, 2018. The scholarship recipient will receive a complimentary registration to the Annual Meeting and \$150.00 to cover the expenses associated with attending.

**Application Deadline:** March 30, 2018

**Eligibility Requirements:** An applicant must be either a graduate student enrolled in a Master of Library and Information Science (MLIS) program, Master of Arts (MA) in History or Museum Studies program, or a related graduate program - OR- a recent graduate from one of the previously listed programs with five or fewer years of post-graduate work experience.

Recipient must be able to attend the Annual Meeting on April 13th, 2018, where they will receive the check.

**To Apply:** Submit a statement of interest stating why you want to attend the annual meeting and how it will benefit you. Include in your statement a brief outline of your archival education and any work history, along with a description of your long-term professional goals. Please include your contact information (name, mailing address, phone, and e-mail) and contact information for your institution or employer. Statements should be limited to 200-400 words.

Additionally, the recipient is expected to write a brief (150-300 word) reflection about their experience attending the Annual Meeting and submit it along with a photograph (head shot) to be published in SIA's News and Notes newsletter.

Please submit the information stated above via email to Claire Horton, [chorton@iara.in.gov](mailto:chorton@iara.in.gov).

The award recipient will be announced through the SIA listserv prior to the meeting.

### Staff Update

**Adriana Harmeyer** is now the Archivist for University History in the Purdue University Archives and Special Collections. She previously served as Purdue's Outreach Archivist.

### Job Opening

#### [Heritage Experiences Manager](#)

Indiana Landmarks, Indianapolis



# A Lone Arranger's First Project

## The Situation

I began a lone arranger project in May of 2017, which coincided with the end of my MLS program at IUPUI. It resulted in an online finding aid, policy creation, and more functional Archive space. At Indiana Tech University's McMillen Library in Fort Wayne, Indiana where I have worked nearly three years, The John Kalbfleish Archives serves campus departments and campus visitors as a small, unfunded repository. Although I had been the Archives "go to" during the entirety of my time at Tech, I only decided to reign in the collection after being unable to easily browse the contents of the Archive while working with a PhD. Student in Virginia with a more extensive reference question than I was accustomed.

Before this time, the Archive could be described with one word. CHAOS. In the 8 x 10-storage closet that doubled as the University Archives there were boxes upon boxes on the floor, flanked by enormous black and white framed photos, celebrating long defunct student organizations such as the Rifle, Water Polo, and Fencing Clubs, surrounded by more boxes upon boxes. Some of these were even unprocessed 'donations' that no one had ever gone through. Luckily, metal storage shelves were affixed to the walls from floor to ceiling, providing plenty of space to get the collection off of the floor. Some previous efforts had been placed towards organizing the Archive, but were inconsistent. Occasionally, contents were in acid-free Archives boxes, but most were not. Some of the containers, such as the Photo boxes had labels, while most did not. Still, the contents of the Archive fascinated me and I saw plenty of opportunities among the obstacles in the room.

## Organizing the Archive

I was able to set myself up for success in the project in the long months to come by coming up with a handful of goals early on, which became something of informal policy.

- Maintain original order as much as possible
- Combine boxes when possible
- Replace staples, metal paper clips with plastic clips on an item level
- Perform data entry on a folder level
- Remove all non-archival items into the staff room
- Get EVERYTHING off of the floor
- Create sections for each column

- BUT, don't fuss about some overlap within sections
- Create a numerical scheme for sections with boxes
- Write box description in pencil on outside of box
- Follow a weeding plan: Weed all books with water/mold/spine damage
- Weed ALL duplicate copies
- Create a print/digital finding aid that allows user to preview/scan the collection

Amid goal-setting mode I gave myself plenty of time to daydream, envisioning what I wanted the Archive to look like. One vision I saw early on was for each column of the shelves to be a section. This vision, in my mind would yield a look of consistency. Column one, would be Administrative Records, Column Two would be course catalogs, etc. Setting a priority for larger sections, such as the book, collection was also helpful with weeding. Since there were hundreds of books in the collection, most of which had not circulated in decades, I decided that as a technical college, engineering and math titles would take priority in preserving. Books with the spine labels, CEL I was to find out, meant Classics of Engineering Literature. These were definite keepers.

## Surprising or Notable Discoveries

There were some absolutely fascinating pieces in the collection. As I dug in I made some rediscoveries that made the whole project worthwhile and took away the drudgery of data entry.

One of my favorites was a Trigonometry book from 1840, with a quiz inside (with answer key) from 1918. My prime candidate for eventual digitization is the student newspaper, *The Indiana Technician*. The 1932 edition has a political cartoon with a student poll erroneously predicting Hoover's landslide re-election over Roosevelt (*pictured on cover*). One additional favorite was a fetching photo of Dick Cheney in a trench-coat while visiting the campus in the early 90's, prior to his Vice-Presidency.



*Dick Cheney visits Indiana Tech*

*Continued on next page*



*The Archives after the project's completion*

### **Mistakes I Made (And What You Can Learn From Them)**

One thing I learned in my endeavor as a Lone Arranger is to have a plan every day. Despite the fact that I finished my project, there were periods, sometimes stretching over days and even weeks, where I could barely step foot inside of the Archive without become overwhelmed with anxiety or frustration. This could have been alleviated by having a daily, weekly, and monthly agenda. In my case, it was hard for me to collaborate with student workers or professional staff, since I had my own idea of how to create consistency in the finding aid but struggled to communicate it. I would highly recommend creating a

template and delegating some duties, rather than trying to do all of the data entry and material handling yourself, which in my case, caused significant burn-out. Heading up a team of workers also looks better on a resume than doing all the work yourself.

### **Feedback and Final Reflection**

The libguide took some time to take shape, but it helped me out to have the final product within sight. I knew that I was getting close to my end goal when I finally had everything off the floor of the Archive and found myself committing to a numerical scheme for different sections. I knew on a personal level that my project was successful when I began to easily re-shelve materials that had been taken out or easily place newly processed items. I was somewhat surprised to get positive feedback from co-workers and heavy Archive users, like Marketing and Institutional Advancement about how much easier it was to search. It was an especially good feeling when I actually used the finding aid myself to locate the photo of John Kalbleish that was used for the home page of the libguide. This brought me back to me large-picture goal for the Archive, to create a finding aid that is easy to scan and preview, saving the user (in this case, me) considerable time. As I mentioned before, having a goal that I could revisit, this time at the very end of the project, gave me a greater sense of accomplishment than if I had not made goals early on.

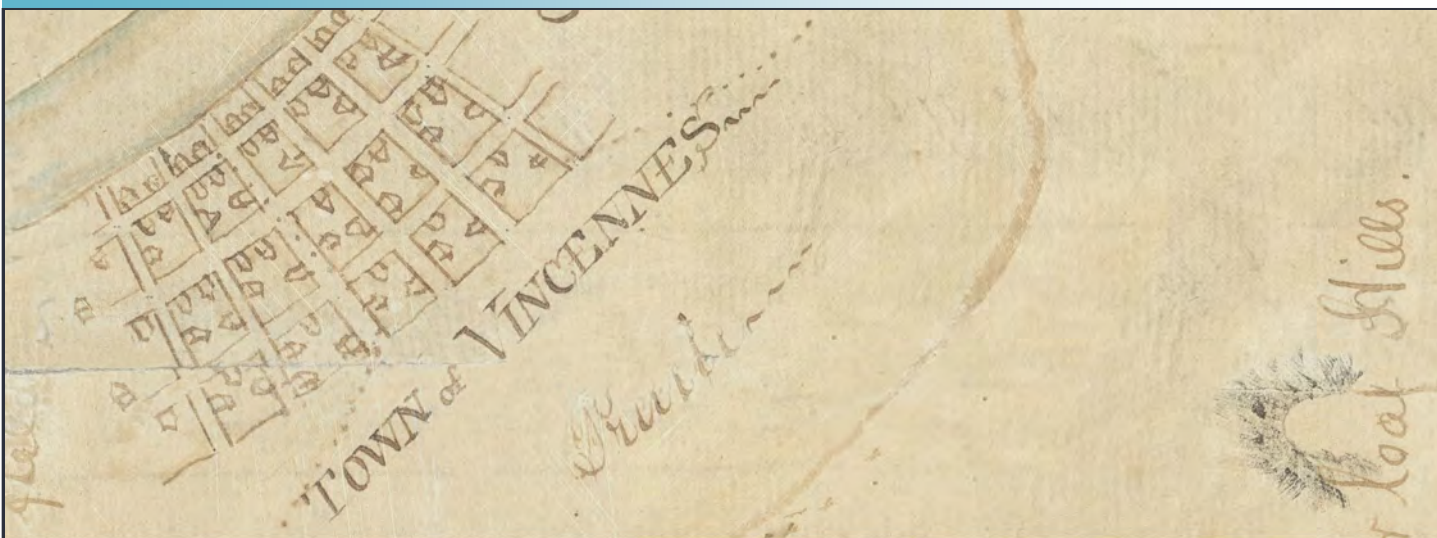
*Contributed by Matthew Behnke, Indiana Tech*

## **Intern at Butler University Archives**



Stephen Lane is the Butler University archival intern this semester. He is in the final year of his graduate program at IUPUI in the dual Masters in Library Science and Public History. Under the supervision of Dr. Sally Childs-Helton, Stephen is learning as much as possible about special collections, rare books, and subject liaison work. So far he has learned to make phase boxes and other simple conservation and preservation skills and helped create a LibGuide for a course on the history of the automobile in Indiana. Stephen also collaborated with Sally and a network of Crispus Attucks High School graduates to identify the date and names of eight African American graduate students in a photograph we discovered was taken in 1947. It took working with a community network and researching in newspapers and university records to identify these graduates, and it was a wonderful example of being presented with a photo of unknown people and an unknown date, and solving the mystery. His background in public history is meshing nicely with his archival studies. Stephen is a very enthusiastic intern and ready to dive into any project that comes his way, and we're delighted to have him at Butler this semester.

*Contributed by Sally Childs-Helton, Butler University*



## EDUCATION IN EARLY INDIANA

MARCH 7 - JULY 31, 2018

The Indiana Archives has opened *Education in Early Indiana*, an exhibition focusing on the development of education and its impact on the State's people. Drawn largely from the Indiana Archives' newly acquired collection from Vincennes University, this exhibition showcases the many factors that helped shape Indiana's educational system.

The exhibit will feature books from two of Indiana's earliest libraries. The Vincennes Library Company was chartered by the Indiana Territorial Legislature in 1806, becoming Indiana's first subscription library. The Indiana Archives holds the original minutes of the inaugural meeting, which show that Governor William Henry Harrison served as chair. Over the years, many leading Hoosiers served as president of the company, including John Badollet, member of the Indiana Constitutional Convention of 1816, Isaac Blackford, Chief Justice of the Indiana Supreme Court, Benjamin Parke, U.S. District Court Judge, and John Law, United States Congressman.

Books for the library were purchased from

booksellers on the East Coast, in cities such as Boston, Baltimore, New York, and Philadelphia. The first list selected for purchase by the board – 38 titles – were comprised chiefly of histories, biographies, and travel accounts, belles-lettres being represented by the works of Pope and Milton. By the 1820s, the collection had enlarged to 1,080 volumes. The earliest book on display at the Indiana Archives was published in French in 1675.

The exhibition will also feature books from one of Indiana's workingmen's libraries. William Maclure, a geologist and philanthropist, left funds in his will for the formation of workingmen's institutes. After his death in 1840, over one hundred and sixty libraries were created in Indiana and Illinois. This particular collection comes from a library in Pike County, and includes works by many Indiana authors, including James Whitcomb Riley, Booth Tarkington, and Lew Wallace.

*Education in Early Indiana* opened March 7 and runs through July 31, 2018 in the Archives' Reading Room.

**Would you like to see news from your organization in the next issue of *News & Notes*? Send information any time to Adriana Harmeyer, Editor, at [aharmey@purdue.edu](mailto:aharmey@purdue.edu).**

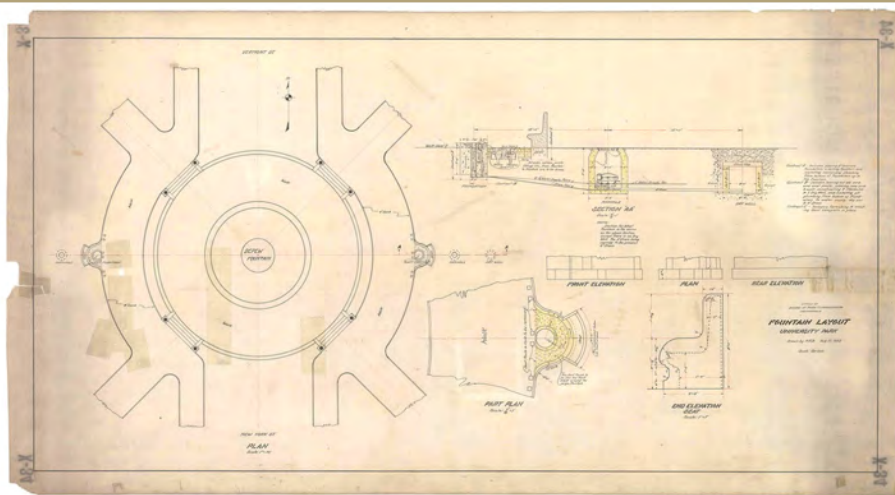
## Dr. Frank Weidemann's Travel Films

At the Vigo County Public Library, fourteen 16mm travel films of Dr. Frank Weidemann, dating from the 1920s–1930s, were digitized. The original films will be frozen in cold storage for preservation. Dr. Frank Weidemann was a physician in Terre Haute who is cited as creating one of the first X-ray machines in the United States. He widely traveled domestically and internationally, giving lectures upon his return. He maintained offices in the Rose dispensary, serving the Terre Haute community for 63 years.

*An exciting screen shot from one of the films shows planes flying over the pyramids!*



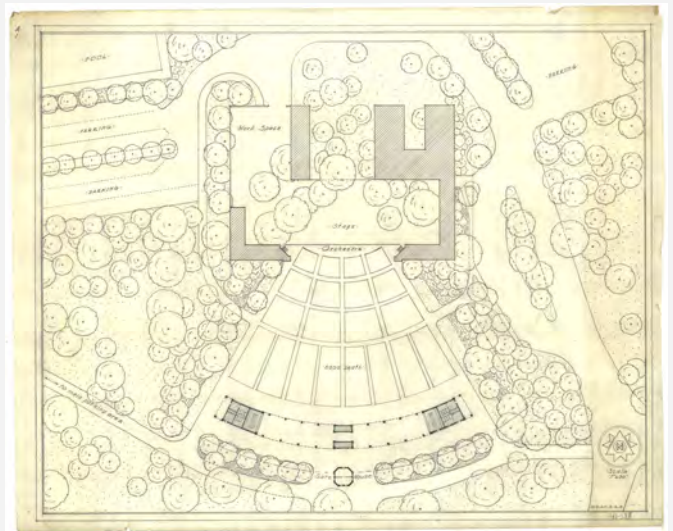
## Organizational News from Ball State University



Ball State University Libraries recently welcomed their new Archivist for Architectural Records, Rebecca Torsell. Rebecca began her position in November of 2017 and comes with a diverse background in historical restoration/conservation, intensive level architectural surveys and research, and outreach and engagement. Please feel free to contact Rebecca Torsell at [rtorsell@bsu.edu](mailto:rtorsell@bsu.edu) or (765) 285-8441.

In other news, Ball State University Libraries' Drawings & Document Archive recently digitized the Indianapolis Parks Department Collection which can be viewed on Ball State's University's Digital Media Repository <http://libx.bsu.edu/cdm/landingpage/collection/IndplsPDArc>.

If you are interested in learning more about the Drawings & Documents Archive at Ball State University, you can access the searchable database at <https://www.bsu.edu/libraries/dda/index.php>.



*Images from the Indianapolis Parks Department Collection: University Park Blueprints (above) and Garfield Park Amphitheatre (right)*

# Getting to Know the SIA Board Members

## Claire Horton



*Claire Horton is the Director of Archival Processing, Indiana Archives and Records Administration, as well as the SIA Vice President. The VP leads annual meeting planning, but Claire still made time to chat*

*with Communications Committee Member Joseph Coates about her background and work.*

**Joe:** What is your educational background?

**Claire:** I went to the University of Missouri for an undergraduate in English, then IU Bloomington for Library Science, where I specialized in archives.

**Joe:** Where have you worked as an archivist?

**Claire:** Not too many places, I graduated from IU in 2014, then I got a job at the Country Music Hall of Fame in Nashville, Tennessee. That was a one year grant funded position to digitize photographs, which really wasn't what I was looking for, but as a recent graduate, I took the position. About 8 months into the job, the Indiana Archives posted a position and I really wanted to work for a government archives, so I applied for the job, left my grant early, and moved to Indianapolis in March of 2015.

**Joe:** What are your duties at the Indiana State Archives?

**Claire:** I'm the director of processing, so we get all the incoming records from state agencies and local governments, and I have a team of archivists that describes all the records. I'm also in charge of the content management system called Axiam, and I'm the point person for that.

...Government Archives have a totally different scale than most archives. In January, we took in over 600 cubic feet of records. We take in about 6,000 cubic feet of records in a year.

**Joe:** What is the storage like at the Indiana State Archives?

**Claire:** It's all in one facility, it's a huge warehouse with numerous storage area, all within walking distance. We have mobile stacks about 12 feet tall where we store 60,000 cubic feet and in the back we have the state records center, where we keep records and overflow. It requires a cherry picker [forklift]. We also have a microfilm department that does a lot of work.

**Joe:** What are some of your favorite and least favorite parts of the job?

**Claire:** The wide range of records is one of the better parts of the job, one day it can be a Civil War record, the next day it could be something from Governor Pence. My least favorite thing is just because of the scale, we can't process everything to the degree we want to, and decisions are made on size.

**Joe:** What do you see as an up and coming trend in archives?

**Claire:** We are really trying to focus on outreach and visibility, we see a lot of archives are behind the times when it comes to this, to being seen by the public. We are working with the state government to try to procure a new building and during that process we discovered a lot of people making decisions didn't know what an archive is and the function it serves. I would like to see archives become more of a conversation and more visible the way other specialty places have already become.

**Joe:** Is there anything else you would like for us to know?

**Claire:** It's important for me to share that we exist to help the people of the state and we have a right to access government records. I would also encourage anyone to come out for tours of the state archives, it would be of interest to everyone including other archivists.

State archives staff are hosting a tour for members following the SIA pre-conference workshop: <https://inarchivists.org/18annualmeeting#Tour>

To make a reservation for a public tour: <https://www.in.gov/iara/2375.htm>

## Getting to Know SIA Members



*SIA Communications Committee member Jeannine Roe, Electronic Records Archivist, Indiana Archives and Records Administration recently interviewed Richard "Rich" Bernier, Processing and Public Services Archivist, Purdue University Libraries-SPEC. Bernier is an ACA certified archivist who has worn a variety*

*of professional hats in libraries and archives. He served on the SIA Board of Directors 2014-2016.*

**Jeannine:** What brought you to the archives profession?

**Rich:** Deciding on archival science as a career path is something I resisted and rejected for at least sixteen years. I received my BA and MA in history, doing archives internships for each degree; both experiences led me away from that profession. While working on my MLIS, I took an archives class; this further reinforced that the profession was not for me. My first professional librarian position was as Reference and Electronic Services Librarian at Rose-Hulman Institute of Technology. On my first day, my new boss showed me the "archives," which consisted of three rooms of archival material in complete disarray. He said if I ever felt the desire to organize it that I was free to do so and he walked out, leaving me stunned. That desire never came and I never took him up on the opportunity. However, I eventually would organize it, ten years later, under the order of a new library director a month before the library was scheduled to be gutted for a major renovation. In just one month, I had to organize and box everything up to be moved to an offsite location. I rose to the challenge and found that, strangely, I enjoyed it. After the renovation project, I had a strong desire to continue to improve upon the work I had done and create a real professional college archives for the first time in the Institute's history. This would eventually lead to my full commitment to the profession. I took archival classes at IU and eventually landed my position at the Purdue Archives and Special Collections.

**Jeannine:** When and how did you get involved in SIA?

**Rich:** I joined SIA in the Spring of 2012 when I presented at the Annual Meeting that Spring. This was before I started taking archives classes at IU and landed my Purdue position two years later. I found SIA to be the most welcoming and engaging professional organization. It has played a tremendous role in my early archival career development and continues to provide valuable professional development and networking opportunities.

**Jeannine:** What is your archival passion?

**Rich:** My archival passion is arranging and describing. I love creating order out of chaos and making it usable for others. When I explain to my wife my efforts in organizing my personal digital photos and music collections; the levels of arrangement, the multitude of metadata and backup systems, she calls me a lunatic! And to that I say (with my index finger in the air): "No! An archivist!"

**Jeannine:** Regarding the future of archives, what excites you?

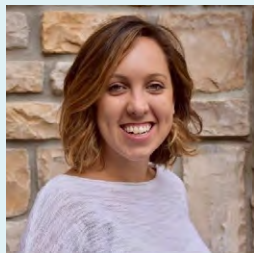
**Rich:** I feel like the archives profession has built-in security because we have "stuff" that people want and that nobody else has. However, that comes with a multitude of challenges that makes this profession so exciting. These challenges include acquiring materials, making these materials available, promoting their existence, teaching people how to use them, and proving the value of these materials and the service we provide to our stakeholders so that we continue to not only survive, but also thrive. All of these challenges combined is what excites me.

**Jeannine:** Have you experienced a recent project, challenge, or growth opportunity at work that you would like to share?

**Rich:** My director tasked me with providing a leadership role in creating an assessment plan to document the value the archives brings to student learning and success as well as the global impact we have on research and scholarship. This comes with a steep learning curve as I navigate the waters of assessment for the first time. In the end, this project should be beneficial to my department and will help me to look at what we do in a different way.

Check out Purdue University Archives and Special Collections here: <https://www.lib.purdue.edu/spcol>

# Candidates for the 2018 Election of Board and Officers



## President—Claire Horton

Claire Horton is the Director of Archival Processing at the Indiana Archives. As such, she supervises the accessioning and processing of records into the archives' collection, which includes records from Indiana's county governments and all three branches of state government. She also coordinates ongoing projects, such as the Indiana Archives' transition to a new software program and the creation of an online catalog.

Claire received her BA in English from the University of Missouri in 2012 and her MLS from Indiana University (Bloomington) in 2014. She has been at the Indiana Archives since 2015. Prior to that, she worked at the Country Music Hall of Fame & Museum in Nashville, TN. Claire is currently the Vice President of SIA and has also served on the Annual Meeting Planning Committee.

## Vice President—Bethany Fiechter

Bethany Fiechter provides leadership and direction for all activities within the Rare Books and Manuscripts Division at the Indiana State Library. The collection includes over 3 million manuscripts; 4,500 collections, ranging from the early 15th century to present day. Prior to working at the State Library, Bethany was the Archivist for Manuscript and Digital Collections at Ball State University.

She received her AS in graphic design from Vincennes University (2005); BA in art history with a minor in religious studies from Herron School of Art, Indiana University-Purdue University-Indianapolis (2007) and MLS with a specialization in Archives and Record Management from Indiana University-Bloomington (2010).

Bethany served on the SIA Annual Meeting Program Committee 2015-2016 and was the Local Arrangements Committee Chair 2013-2014. She was a member of the Nominating Committee 2015-2016. She also served as an ex-officio Board Member and Website Administrator 2012-2014.

Her interests include personnel and project management as well as exhibition design.



## Secretary—Carey R. Beam

Carey R. Beam holds degrees from Indiana University in sociology and library and information science, concentrating her master's degree studies in archives and special collections. As a librarian and Director of the Wylie House Museum, she manages the historic home, its education center, and associated archival and object collections. Carey focuses her efforts on increasing the academic integration of the museum with Indiana University courses and departments. Her research is on the academic use of museums of culture and history in higher education. At IU, she facilitates courses in subjects from a wide variety of disciplines, providing tours, primary source instruction, and assignment/research design using the museum's resources. She also serves as a liaison between Wylie House and the broader community, providing reference services and developing programming.

## Board Member—Tony Barger

Anthony Barger is the archivist for the Putnam County Public Library located in Greencastle, Indiana. He has held this position for close to five years since earning his MLS at Indiana University in 2012 and his B.S. in History and minor in Museum Studies at Southern Illinois University Carbondale. Anthony manages the wide range of photographs, government documents, and organizational and family records that document Putnam County's history.





# 2017-2018 Officers

***Tricia Gilson - President***

Archivist, Bartholomew County Public Library

Email: triciagilson@gmail.com

***Claire Horton - Vice President***

Director of Archival Processing, Indiana Archives and Records Administration

Email: chorton@iara.in.gov

***Carey R. Beam - Secretary***

Director, Wylie House Museum, Indiana University Libraries

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***Jared Brown - Treasurer***

HR Representative, Muncie Public Library

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***Jackie Shalberg - Past President***

Archivist and Historian, National Model Aviation Museum Archives

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Archivist, Putnam County Public Library

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***Kaman Hillenburg***

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***Lydia Spotts***

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***Adriana Harmeyer - Newsletter Editor (ex officio, non-voting)***

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