SIA ANNUAL MEETING

Friday, April 26, 2019
Clabber Girl Museum | Terre Haute

ON THE BANKS OF ARCHIVAL SUCCESS AND FAILURE

More about the Annual Meeting on page 3!
Colleagues,

It’s just about that time – the Annual Meeting is right around the corner. This quarter’s newsletter is full of information about what to expect, so take a look and then head to our website to register before April 12th.

Pre-Conference Workshop

The 2019 Annual Meeting will be held in Terre Haute at the Clabber Girl Museum. On Thursday, April 24th, Danielle Spalenka of the Northeast Document Conservation Center (NEDCC) will host a workshop focused on practical tips and activities for small organizations that have fewer than $500 annually to devote to digital preservation.

After the workshop, the Indiana State University Archives and Special Collections have invited us for a behind-the-scenes tour of their stacks, home to University records, Eugene V. Debs correspondence, and the Indiana Federal Writers Project material.

Annual Meeting

On April 25th, our colleagues will share some of their experiences in keeping with our theme “On the Banks of Archival Success and Failure.” There are a wide range of sessions to look forward to, on topics ranging from digitization to advocacy. This year’s keynote speaker is S. Chandler Lighty, the Executive Director of the Indiana Archives and Records Administration, and former director of the Indiana Historical Bureau. Lighty will reflect on his career and share some of the critical challenges faced in our field.

Thank you to our hard-working members for organizing the pre-conference workshop and meeting: Bethany Fiechter, Amy Christiansen, Lisa Lobdell, Lauren Patton, Jackie Shalberg, Kelley Brenneman, Lori Lindberg, Chris Marshall, Stephanie Schmitz, Lydia Spotts, Tony Barger, and Denise Rayman. I would also like to extend my thanks to our sponsors: the State Historic Records Advisory Board, the IUPUI School of Informatics and Computing, the IU-Bloomington School of Informatics, Computing and Engineering, the Vigo County Public Library, and the Terre Haute Convention and Visitors Bureau. It is exciting to see some local sponsors involved, and the program promises to be a great way to explore Terre Haute. After the annual meeting wraps up on Friday, join us for dinner at M. Mogger’s Restaurant & Pub.

Board Transitions

As always, we will say farewell to some board members and welcome new members to the Board. I would like to thank Jared Brown, Treasurer, and Lydia Spotts, Board Member, for their hard work and dedication to SIA. In this newsletter, you can read about the members nominated to join the Board this year. We will vote on the slate of nominees during the members’ business meeting on April 25th.

See you in April!

Claire Horton

SIA President
SIA
ANNUAL MEETING

Friday, April 26, 2019
Clabber Girl Museum | Terre Haute

ON THE BANKS OF ARCHIVAL SUCCESS AND FAILURE

Registration closes April 12
Register online
**Pre-Conference Workshop**

**Digital Preservation for Smaller Institutions: POWRR<500 with Danielle Spalenka**

Danielle Spalenka of the Northeast Document Conservation Center (NEDCC) will be providing a one-day workshop based on the widely successful and popular Digital POWRR Project. The NEDCC has partnered with the Digital POWRR Project to develop a workshop with a focus on practical tips and activities for small organizations that have fewer than $500 annually to devote to digital preservation efforts. Participants will gain confidence to move from digital preservation theory to practice by understanding the different policies and tools needed to approach building a digital preservation program.

The workshop will have several activities, including how to assess digital preservation using the NDSA Levels of Preservation and will have hands-on experience with basic digital preservation tools that can be used even at institutions with limited budgets. Danielle emphasizes that this is not a workshop on how to digitalize materials but rather this will be instructive on how to implement a digital preservation plan into a digitization project.

**Date:** Thursday, April 25, 2019, from 9:00 a.m. - 3:30 p.m.

**Location:** Clabber Girl Museum, Rex Room

**Cost:** $40 for members; $30 for students; $60 for non members

Registration due by April 12. [Register online.](#)

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**Post-Workshop Tour**

Join us after the pre-conference workshop for a behind-the-scenes tour of the Indiana State University Archives and Special Collections.

**Date:** Thursday, April 25, 2019, from 4:00-5:00 p.m.

**Location:** Indiana State University Cunningham Memorial Library 510 North 6 ½ Street, Terre Haute, Indiana 47809

Indiana State University Archives and Special Collections is less than a mile away from the Clabber Girl Museum. Visit for an open tour of their stacks, reading room and holdings, specifically historical University records, Eugene V. Debs correspondence and Indiana Federal Writers Project material.

Photograph courtesy of the Indiana State University Archives and Special Collections.
8:30 - 8:50 a.m. Registration
8:50 - 9:50 a.m. Concurrent Sessions
1A: The John A. Curry Architectural Works Digitization Project: A Blueprint for Success
Sean Eisele, Special Collections Librarian, Vigo County Public Library
Seth James, Special Collections Manager, Vigo County Public Library
Haley Smith, Metadata Specialist, Vigo County Public Library

The Vigo County Public Library (VCPL) Archives discuss their successful grant application to digitize thousands of architectural drawings from a Terre Haute architectural firm. The drawings will be available through Indiana Memory and represent 262 individual architectural projects. The VCPL team discuss the architectural drawings provenance, what led to the decision to apply for an LSTA grant, the process of digitization and creating metadata.

1B: A Friend in Deed: Why Deeds of Gift are Vital to Your Archives’ Success
Sally Childs-Helton, Ph.D., Special Collections Librarian/Professor, Butler University
Lisa Lobdell, Archivist, The Great American Songbook Foundation

Deeds of gift are often overlooked in the success or failure of an archives’ collections, and in the quality of donor relationships. A well-written deed of gift is more than just a legal document giving your repository certain rights of ownership—it is also an educational tool for the donor, and can go a long way toward creating long-standing trust and goodwill between donors and your repository. A poorly written deed of gift is an invitation to disaster both legally and for donor relations. A clearly-defined deed of gift creates an understanding between your repository and a donor so that both parties have a clear set of expectations. Further, deeds of gift should be reviewed and updated regularly.

10:00 - 11:00 a.m. Plenary Session
S. Chandler Lighty, Executive Director, Indiana Archives and Records Administration

11:00 - 11:45 a.m. SIA Business Meeting

11:45 a.m. - 12:30 p.m. Lunch Break

12:30 - 1:30 p.m. Concurrent Sessions
2A: Spinning Plates: Striking a Balance between Technical and Public Services in an Archive
Allison McClanahan, Collections and Cataloging Librarian/Assistant Librarian, Archives of Traditional Music

Many archives are no stranger to the concept of a “lone arranger”. The Archives of Traditional Music, one of the largest ethnographic sound recording archives in the United States, is also no stranger to the “lone librarian”. In this presentation, Librarian Allison McClanahan will talk about the challenges and opportunities that are present when a single individual is in charge of managing both the public and technical services of an archival library, and how those opportunities can translate to other institutions of any size and number of personnel. Topics discussed will include outreach and instruction, cat-
aloging and description, student supervision, and project management.

2B: Out with the Old? Archiving Web-Based Content for Institutional Memory

Samantha Norling, Digital Collections Manager, Indianapolis Museum of Art at Newfields

Institutional websites, blog and social media posts, dashboards and microsites—these and other web-based content contain a wealth of information about our institutions. Documenting everything from public programs and special events to organizational structure and governance, content created and shared by organizations on the web forms a vital part of the institutional memory shared by staff, audiences, and the communities of which it is a part.

While we’d like to think that web-based content and applications will live forever, the reality is that they often have a predetermined (or worse, unexpectedly shortened) active life on the web. Whether tied to a temporary exhibition or event, superseded by more current content, replaced by newer technologies, or fallen to technical obsolescence, retired web-based content can and should be archived for continued access to information in context.

This session will provide an overview of the web archiving landscape (best practices, available tools and resources, relevant initiatives). Web archiving activities of the Newfields Lab—in collaboration with Newfields Archives—will serve as case study. To date, the Newfields web archives include the now-retired imamuseum.org, a variety of blogs, the IMA Dashboard, and exhibition-related interactives and microsites—content which now serves a variety of important uses as archives.

1:40 - 2:40 p.m. Concurrent Sessions

3A: An Introduction to Project STAND (Student Activism Now Documented)

Rich Bernier, Processing and Public Services Assistant, Purdue University Libraries

This session will provide an overview of Project STAND, an online clearinghouse where academic institutions can provide researchers a centralized access point to historical and archival documentation on the development and on-going occurrences of student dissent. Rich Bernier, Processing and Public Services Assistant, will provide a quick overview of the history, purpose, scope, and activities of the initiative. He will also explain how academic institutions can join and become a participating member.

3B: Archives from Scratch: Lessons in Advocacy and Strategies for Building Archives Programs from the Ground Up

Lydia Spotts, Associate Archivist/Librarian, Indianapolis Museum of Art at Newfields

Joseph Coates, University Archivist, Purdue University Northwest

Alan Rowe, Archivist, Indiana University Health Archives

Starting an archives can be simultaneously exciting and overwhelming. The magnitude of work and competing demands can overshadow any delight staff may derive in being the first to impose order and set policy. Following a brief review of literature, the common impetuses for establishing archival programs, and standard advice for planning and advocacy, three case studies will be presented. Panelists from university, corporate, and hospital archives will share both successful strategies for building capacity or furthering goals of a burgeoning program as well as challenges. As the case studies demonstrate, while many nascent programs face similar growing pains, varying institutional context, culture, and stakeholders call for distinct advocacy approaches. Additionally, panelists will share compromises and difficult choices, such as deferring some aspects of archival management while leveraging others to gain support.

1) In 2016, Purdue University Calumet and Purdue North Central merged. Both had informal record keeping, but when Purdue University Northwest became an entity, a professional archive was established. The challenge was creating three different repositories at two locations with one archivist. While leadership believes in the importance of an archive, how do we sell the idea to people who don’t have any experience and how do we pursue continued growth after establishment?

2) Allison Transmission, a corporation with origins tied to the Indianapolis Motor Speedway and a long history of engineering, aircraft engine and
transmission production approached its 2015 centennial and decided to do something about their historic records in summer 2013. Hear how a “lone arranger” made compromises and to do something about their historic records in summer 2013. Hear how a “lone arranger” made compromises and pursued projects to meet executive expectations.

3) The IU Health Archives origin story begins with a research request regarding the insulin clinical trials held at the Methodist Hospital of Indiana in 1922. From the date of that research inquiry in 2014 to the present, a whirlwind of corporate decisions were made to establish an internal archives program, hire staff, and secure a location and funding. Now with its first full-time archivist on board, the program must find ways to continue the momentum of its founding if it is to become a fully integrated, supported, and meaningful part of a vast statewide healthcare system.

2:40 - 2:55 p.m. Afternoon Break

3:00 - 4:00 p.m. Concurrent Sessions

4A: Who, What, When, Where: Creating and Implementing a Campus-Archives Interactions Database

Adriana Harmeyer, Archivist for University History, Purdue University Libraries

Purdue Archives and Special Collections developed a Campus-Archives Interactions Database (CAID) to efficiently record and internally access information related to departments, groups, and offices across Purdue University. This information may include records transfers, data from a university records survey, historical information about early or prominent faculty or alumni, and names and email addresses of departmental contacts. Before CAID, this information was scattered among the emails of individual staff members, handwritten notes, reports, and collection files, leading to confusion and inefficiency, but is now compiled in a single digital location.

With assistance from Purdue Libraries IT, Archives and Special Collections installed SuiteCRM, a highly customizable open-source customer relationship management system. Though SuiteCRM and similar databases are designed for business use, the underlying structure translated well to the needs of the archives. By relabeling data fields, suppressing unnecessary sales-related modules, and adding new archives-specific fields, Purdue successfully developed a new form of archives-focused interactions management database using an existing tool and limited technical knowledge. This presentation will discuss the planning and implementation of CAID, the variety of functions it serves, and its potential to help streamline organizational, donor, or community group information at other institutions.

4B: Tired of the Outreach Guessing Game: Assessing Public Engagement in Archives through Visitor Tour Evaluations

Arielle Petrovich, Outreach and Instruction Archivist, University of Notre Dame

Too often archivists rely on shared assumptions of public interest and perception of archives when developing outreach programming. The stereotype of the dull, dusty repository is one all archivists struggle to dispel. Many of us go the extra mile to shape an engaging archival experience but can only guess at how successful our efforts are through body language, offhand comments, and future attendance. This presentation will examine the use of a visitor tour assessment survey to identify what about the archives most appeals to the public, gain insight into public expectations and impressions of the archives, and improve the ways archivists articulate their value and labor. This session will also explore how visitor feedback can expand our notions of what the public finds engaging about the archives and reaffirm the value of archival labor.
2019 Thomas Krasean Student Scholarship

The Society of Indiana Archivists will award the Thomas Krasean Student Scholarship to attend the 2019 Society of Indiana Archivists Annual Meeting, held on April 26, 2019. The scholarship recipient will receive a complimentary registration to the Annual Meeting and $150.00 to cover the expenses associated with attending.

Application Deadline: April 12, 2019

Eligibility Requirements: An applicant must be either a graduate student enrolled in a Master of Library and Information Science (MLIS) program, Master of Arts (MA) in History of Museum Studies program, or a related graduate program – OR – a recent graduate from one of the previously listed programs with five or fewer years of post-graduate work experience.

Recipient must be able to attend the annual meeting on April 26, 2019, where they will receive the check.

To Apply: Submit a statement of interest stating why you want to attend the annual meeting and how it will benefit you. Include in your statement a brief outline of your archival education and any work history, along with a description of your long-term professional goals. Please include your contact information (name, mailing address, phone, and e-mail) as well as contact information for your institution or employer. Statements should be no more than 200-400 words.

Additionally, the recipient is expected to write a brief (150-300 word) reflection about their experience attending the annual meeting and submit it along with a photograph to be published in SIA’s News and Notes newsletter.

Please submit the information stated above via email to Claire Horton at chorton@iara.in.gov.

The award recipient will be announced through the SIA listerv prior to the meeting.

Thanks to:

Local Arrangements Committee Program Committee
Bethany Fiechter (Chair), Indiana State Library
Amy Christiansen, Elkhart County Historical Museum
Lisa Lobdell, Great American Songbook Foundation
Lauren Patton, Indiana State Library
Jackie Shalberg, National Model Aviation Museum

Program Committee
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Kelley Brenneman, Auburn Cord Duesenberg Automobile Museum
Lori Lindberg, Archival Consultant
Chris Marshall, Indiana State Library
Stephanie Schmitz, Purdue University

Education Committee
Anthony Barger, Putnam County Public Library
Lydia Spotts, Indianapolis Museum of Art at Newfields
Denise Rayman, IUPUI Ruth Lilly Special Collections & Archives

Use the conference hashtags to share your thoughts throughout the day on social media!
#SIASP19
#INArchivist
After more than seven years of work, the Civil War diary of a DePauw University professor has been published; *James Riley Weaver’s Civil War: The Diary of a Union Cavalry Officer and Prisoner of War, 1863-1865*, edited by John T. Schlotterbeck, Wesley W. Wilson, Midori Kawae and Harold A. Klingensmith; Kent State University Press, 328 pages, March 2019.

Captured on October 11, 1863, James Riley Weaver, a Union cavalry officer, spent nearly 17 months in Confederate prisons. Remarkably, Weaver kept a diary that documents 666 consecutive days of his experience, including his cavalry duties, life in a series of prisons throughout the South, and his return to civilian life. The diary was donated to the Archives of DePauw University and Indiana United Methodism in 2011.

Weaver’s observations never veer into romanticized descriptions; instead, he describes the "little world" inside each prison and outdoor camp, describing men drawn from "every class of society, high and low, rich and poor, from every country and clime." In addition, Weaver records details about life in the Confederacy that he gleaned from visitors, guards, new arrivals ("fresh fish"), recaptured escapees, Southern newspapers, and even glimpses through windows.

Co-editor and SIA member, Wesley W. Wilson, is coordinator of archives and special collections at DePauw University. The diary was given to the DePauw University Archives in 2011 under the stipulation that it be transcribed. Over 11 months, Wes scanned all 707 pages and posted them on Flickr as a crowdsourcing project, inviting the public to transcribe pages. Fourteen months later, independent Civil War historian, Tony Klingensmith, sent his transcriptions of all 666 entries to the Archives. DePauw University professor emeritus of history, John Schlotterbeck, joined Wes and enlisted a DePauw history student, Midori Kawae, to collaborate on the final editing of the transcripts. Kent State University Press was added to the project in 2017 resulting in publication of the book in 2019.

*Contributed by Wesley W. Wilson*
New, Online LGBTQ Collection at the IU East Campus Archives

Starting in the Spring Semester of 2019, IU East Archivist Beth South teamed up with Travis Rountree, Assistant Professor of English, and his Eng-W270 Argumentative Writing Class to build the very first LGBTQ archival collection for Richmond, IN and the surrounding areas. The class focused on finding an artifact or interviewing someone from the local LGBTQ community which would then be placed in the IU East Archives. Students wrote and recorded their own reflections on the historical, cultural, or social importance of their artifacts or interviews and pulled themes that they uncovered and want to further explore into a rhetorical analysis paper.

The idea for this collaborative project, featuring a mix of student research and primary source gathering, grew from the Indiana University Primary Source Immersion Program that Beth and Dr. Rountree both attended last summer. This program connected faculty with special collection librarians and archivists in order to incorporate more primary source research into the classroom.

Over the semester, Archivist Beth South visited the class to discuss various topics including the IU East Campus Archive collections, best practices in conducting interview and oral histories, the importance of documenting and preserving materials from underrepresented groups, the need for Deeds of Gifts and Copyright Releases, and even some of the moral and ethical questions that archivists come across when dealing...

Continued on next page
with controversial or sensitive material. While the students did the writing and collected materials for the archives collection, Beth used IU Pressbooks to pull everything together and create an online exhibit book. The book is organized into three parts to reflect the type of materials the students collected and wrote about: places, people, and symbolism. This online collection features a few audio interviews, photographs, transcripts, news articles, and student analyses. There is even a video recording of writer and poet Stephen S. Mills, a Richmond native that now lives in New York, who came back to Richmond to give a poetry reading at IU East and to visit the class to talk about his experience of growing up in Richmond, his coming out to his family, and his writing.

Currently, this collection is small and sheds light on a tiny fraction of the identities, places, and underlying issues of the local LGBTQ community in and around Richmond, IN. Beth and Dr. Rountree are interested in having another class to continue building this collection, but for now they will add to it themselves and they hope that this online collection will inspire those in the LGBTQ communities surrounding the Richmond, IN and Wayne County areas to reach out to them with their own stories. You can view the IU East LGBTQ+ Archive Collection at https://iu.pressbooks.pub/eastlgbtqarchive/. For additional questions, you can reach out to Beth South at eabrockm@iue.edu.

Contributed by Beth South.

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**Member of the Month**

**Name:** Archival Box  
**Job Title:** Manager, Archival Storage  
**Workplace:** Any Archives, USA  
**Website:** [https://www.hollingermetaledge.com/](https://www.hollingermetaledge.com/)  
**Describe yourself in three words:** Gray, Rectangular, Sturdy

Want to share your thoughts on the profession with your SIA colleagues? Complete the survey form [found here](#) and you could be our next Member of the Month, featured on SIA’s Facebook and Twitter pages!
Denise Rayman  
*Treasurer*

Denise Rayman is the Philanthropic Studies Librarian and Digital Archivist at the IUPUI Ruth Lilly Special Collections and Archives, where she oversees digital processing and preservation for the archives, and liaisons to the Lilly Family School of Philanthropy. Prior to this appointment she worked as the Archives Specialist for Philanthropic Collections. Before moving to Indiana in 2015, she worked at the American Library Association Archives at the University of Illinois Urbana-Champaign, the University Archives at the University of Illinois Urbana-Champaign, and the International and Area Studies Library at the University of Illinois Urbana-Champaign.

She earned an MSLIS from the Graduate School of Library and Information Science at the University of Illinois Urbana-Champaign in 2013, with a focus on digital preservation and applied information science. She holds a BA in Linguistics with a minor in Business from the same university. In December 2017 she earned a Digital Archives Specialist certificate from the Society of American Archivists. She has been the Web Liaison for the Appraisal and Acquisition of the Society of American Archivists since 2014.

Her professional interests include reference and access, digital humanities, and appraisal of digital records.

Julie Motyka  
*Board Member*

Julie Motyka is the archivist for the Catholic Archdiocese of Indianapolis. Her responsibilities include organizing and providing access to materials pertaining to the origin, history, and administration of the archdiocese, which was created in 1834. Highlights of her position have included providing training to parish staff members in the maintenance of sacramental records, as well as leading a pilgrimage to historic sites within the archdiocese. Julie received a B.A. in Philosophy from Hanover College in 2004 and an M.S. in Library Science from The Catholic University of America in 2005. Prior to working for the archdiocese, Julie held positions at the libraries of Duquesne University and the former Weston Jesuit School of Theology. Julie has served on the SIA Communications Committee since 2017 and is also a member of the Association of Catholic Diocesan Archivists.
2018-2019 Officers

Claire Horton - President
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You can contact SIA Leadership any time via e-mail at siaarchivists@gmail.com