Archives @ The Bicentennial

Workshop and Annual Meeting
April 7–8, 2016
Indianapolis, Indiana

Meeting Location and Sponsor

Eugene and Marilyn Glick Indiana History Center
450 West Ohio Street
Indianapolis, IN 46202-3269

#AATB16
Hello attendees,

2016 is an exciting year for SIA and Indiana. This year marks the 200th anniversary of Indiana’s Statehood. Thus, we decided the theme of this year’s meeting should celebrate both where our statewide archival organizations stand at the bicentennial and where we are headed in the future.

We start off with a full-day Society of American Archivists Workshop on Grant Proposal Writing with Gina L. B. Minks on Thursday, April 7th. (Check our website for details on SIA member discounts for the workshop.) That evening, we invite you to join your fellow attendees for networking and dining fun.

On Friday, April 8th, the Annual Meeting begins. You will see a new format this year. We are offering more sessions (6 concurrent, 12 in all!) at a quicker pace than before, running 30 minutes each. From planning celebrations to processing collections, creating digital resources to preserving our paper records - there’s so much to pick from, it could difficult to choose!

Our plenary speaker is Scott Stulen, Curator of Audience Experiences and Performance from the Indianapolis Museum of Art. He will give us a lively presentation on the risks and rewards of engaging audiences in innovative and creative ways. And you will also see some exciting new networking opportunities mixed into the meeting…

See page 4 for more info about ArchivesSPARK!

We are grateful for the generous financial support from the Indiana State Historic Records Advisory Board and Indiana Archives and Records Administration, with funding from the National Archives; IUPUI Department of Library and Information Science; and Indiana University Department of Information and Library Science. Many thanks also go to the Indiana Historical Society for their support in hosting us in their gorgeous facility.

And I don’t want to forget to thank Carol Street, SIA Vice President, and her team of professionals on the Programs Committee — Carey Beam, Bethany Fiechter, Tricia Gilson, Claire Horton, Brandon Pieczko, and Carrie Schwier — for creating a great lineup of activities, sessions, speakers, and networking opportunities this year.

Enjoy!

Jackie Shalberg
SIA President
SAA Workshop: Grant Proposal Writing

This year the Society of Indiana Archivists is teaming up with the Society of American Archivists to bring you an on-site workshop titled “Grant Proposal Writing,” taught by Gina L. B. Minks, MLS.

In this era of budget cuts, attending this offering might just pay for itself over and over! This seminar surveys the types of state, federal, and private foundation grants available and provides information about researching and writing grant proposals. Topics include types of grants, types of funders, elements of a grant proposal, the grant review process, managing your grant project, reporting requirements, and funding resources.

To learn more about the course or to register for it, go to SAA’s website: http://bit.ly/1QEktG8.

What

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To learn more about the course or to register for it, go to SAA’s website: http://bit.ly/1QEktG8.

When

Thursday, April 7
9 am–5 pm

UPDATE: THE PRE-CONFERENCE SAA WORKSHOP HAS BEEN CANCELLED

SAA Workshop: Grant Proposal Writing (continued)

Cost

SIA is providing a $100 discount off the SAA course registration fee for the first 20 SIA members and SAA is providing a $25 discount off the non-SAA member rate for SIA members who register with special discount codes sent to SIA members on February 9, 2016. If you have not received an email with the discount code, please email Jackie Shalberg at jackies@modelaircraft.org.

Early-Bird Registration (ends March 7)
SAA Member: $189
Employee of Member Institutions: $219
Non-Member: $249

Standard Registration
SAA Member: $249
Employee of Member Institutions: $279
Non-Member: $299

Post-Annual Meeting Restaurant Tour

We have changed the restaurant outing from Thursday night to Friday night due to the SAA Grant Proposal Writing workshop cancellation.

Join your colleagues for an evening of good food and company at Adobo Grill after the Annual Meeting on Friday. Look for a sign-up sheet at the SIA welcome table on Friday morning; please sign up by 1pm. Directions and additional information will be available at the registration table.
Feedback from SIA members over the past few years indicated networking with fellow archivists is one of the most valued aspects of the annual meeting. Members enjoy conversations with far-flung colleagues we sometimes only see once a year and find that those conversations help inspire new ideas and collaborations. The annual meeting is a unique time when we can catch up with each other and learn about new projects happening all over the state.

However, with the day jam-packed with sessions, there’s little time to linger over conversation and truly connect. This year’s planning committee wants to give you the freedom to keep the conversation going and also to recharge your creative batteries during the conference with an active space we’re calling ArchiveSPARK!

ArchiveSPARK! is a space filled with fun activities where you can take a break from the annual meeting and connect with colleagues. While you’re there, enjoy the archives-themed coloring pages, send a postcard to friends, or just relax and chat with fellow archivists. With ArchiveSPARK! activities running all day long, you’ll have the opportunity to meet other professionals while working on fun projects.

We invite you to enjoy and use the space, and we’re looking forward to hearing your reactions to it. What do you like? Did it spark anything for you, or did it just fizzle? Is it something you’d like to see at the next annual meeting? Please tell us--we’re listening to what you have to say.

Carol Street
SIA Vice President

Friday, April 8
all day

Indiana History Center
Multipurpose Room

Sami Norling (@SamiNorling), Archivist from the Indianapolis Museum of Art, will be our Tweeter in Residence.

Use #AATB16 to tag your tweets. (What’s AATB16? Archives @ The Bicentennial, 2016)
**Engaging Community with Participatory Archives**

Youngh Yoon, Ph.D., Assistant Professor, Library and Information Science, IUPUI
Andrea Copeland, Ph.D., Assistant Professor, Library and Information of Science, IUPUI

Participatory archives are the result of archivists working alongside community experts who provide knowledge and resources to create collections with much more meaning than groups working alone. Participatory archives value the needs, rights and responsibilities of multiple communities that are relevant to records (or data) and acknowledge the importance of their perspectives. Participatory archives are a space for negotiating different perspectives, experiences, and needs of communities, as records (data) created by or for the communities reflect the communities' value, belief, and practices.

In recent years, the boundaries of participatory archives are broadening, through the efforts of preserving histories of individuals and/or marginalized populations, experiences of specific communities, and traces of scholarly activities and research data. Despite that the community participants are key to the success of participatory archives, as they are the significant part of outreach and engagement, engaging community with the participatory archives remain as a challenge. In this presentation, challenges and issues related to community member participation in archive creation will be discussed and relevant questions will be posed in order to promote dialog among attendees.

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**Archivists and Art**

Sally Childs-Helton, Ph. D., Associate Professor, Special Collections, Rare Books, and University Archives Librarian, Butler University

Almost every archives and institution has art; unless your institution is an art museum, chances are the art may not be well documented. Who cares for it may be vaguely defined, and archivists may be called on as the institutional experts to help. In the spring of 2015 Butler University undertook a project to update documenting, providing conservation care for, and displaying portions of three significant art collections held by the university: the Eiteljorg Collection of African and Central American Art, the Ballet Russe Collection of backdrops and costumes, and the Butler University Art Collection containing significant oil paintings and other art. The project goals are to identify the significant pieces of art held by the university; update financial and insurance appraisals for the most valuable pieces; re-home pieces with no high aesthetic value or with no connection to university history; provide conservation for the most valuable pieces, raising funds as necessary; survey existing buildings and those under construction for appropriate display spaces; update lists of university art with appraisal, conservation, and new location information; create an art collection development policy; and draft a job description for a part-time art curator. This presentation will outline how the project unfolded; how we engaged expertise inside and outside of the university for appraisals, conservation, display, and teaching collection potential; how we have worked on several fronts and across several university offices to get much done in a short period; and how the project, which is ongoing, will be sustained in the future.
Celebrating Milestones: A Pragmatic Approach to Archiving History in the Making

Ashley Chu, University Archivists/Assessment and Marketing Librarian, Taylor University
Bethany Fiechter, Rare Books and Manuscripts Supervisor, Indiana State Library
Cathi M. Taylor, Archivist and Data Projects Specialist, American Legion Auxiliary National Headquarters

This panel discussion brings together three diverse archivists to share their experiences with the planning, development and implementation of preserving and ensuring accessibility to records regarding milestone celebrations around the state of Indiana.

Ashley Chu will discuss the development of internal celebrations for the University alumni’s 50th reunion during Homecoming weekend as well as the recognition of significant faculty and administration retirements.

Bethany Fiechter will discuss the creation of a bicentennial manuscript collection, documenting programs, services and events occurring in all 92 counties. She will also unveil an activity for children across the state, a project promoting creativity and the importance of preserving Indiana’s rich history.

Cathi Taylor will share a multifaceted approach to the American Legion Auxiliary’s upcoming 100th birthday that will occur throughout multiple years and levels of the organization. The desired outcomes from the celebration that the Auxiliary has identified will be discussed as well.

Mining the Library’s Vertical Files: Preserving Indiana’s Ephemera

Christopher Marshall, Librarian/Team Leader, Indianapolis Special Collections Room, Indianapolis Public Library
Monique Howell, Indiana Collection Supervisor, Indiana State Library
Alba Fernandez-Keys, Head of Libraries and Archives, Indianapolis Museum of Art

Library vertical files are rich sources of historical information that often contain gems waiting to be discovered. They continue to be a unique reference tool for librarians particularly when researching topics of local relevance. These files however, often lack good access points and, when catalogued, are vaguely described. Their relative invisibility and delicate condition make them an easy target as institutions look for space for growth.

What is the future of library vertical files? What are librarians doing to increase visibility of these materials? Should we treat these items on an individual level or as a collection? Would these materials be better served in an archival repository and where do we draw the line?

In the spirit of the State’s bicentennial, our speakers wish to reach out to the archives community to help answer some of these questions. Presenters will provide three different institutional perspectives, share some of their rare finds, discuss the decision-making process, access and discovery, preservation, and the digital future of library ephemera collections.
Failing Forward: Collections, Archives and Radical Audience Engagement

Museums, libraries, archives and many cultural institutions are facing the tremendous challenge to remain relevant to their audiences. Forward thinking institutions are tackling this enormous task head on.

At the Indianapolis Museum of Art a new curatorial position and division was created to develop unexpected way to engage audiences with the collection. Scott Stulen heads this new research and development division at the IMA (ARTx), as the first Curator of Audience Experience and Performance. Stulen’s approach is to find unexpected connections within the collection and campus and craft, highly social, interactive and fun experiences. From Adult Summer Camps, to Pop Up Parks, Avant Brunch to Secret Tours, Dance Parties to Internet Cat Video Festivals, Stulen’s programming is drawing crowds, generating buzz and disrupting the status quo in the museum.

His lecture will highlight the successes, failures and challenges in enacting radical change within a structured institution as well as the boundless potential to energize audiences, if we are willing to take risks.
Session 5  Using Omeka to Archive the Student Experience Today

Katie Sutrina-Haney, University Archivist, Indiana State University
Kayla Siddell, Data Curation Librarian, Indiana State University

Like other archives, Indiana State University (ISU) Archives is struggling to make itself a valuable source of information while simultaneously addressing changing technology to accurately document the history of the university. Using the Omeka software, University Archives recently established a site designed to be a social hub for the university in an effort to capture current students’ experiences at the university.

Changing technology has left many university archives struggling with the charge of documenting their institution while being unable to capture students’ images, as photos are often left on phones or placed on social media sites. In an effort to capture students’ photos we created our Omeka site, entitled State-IT, as a place where students could share their images with other students alongside archived images of similar events and organizations. Students are encouraged to engage with the past while also becoming a part of ISU history themselves. This effort not only fills in the gaps developing in the University Archives, it also helps promote the archives and provides an avenue to display material for the university’s 150th celebration.

This presentation will explain the University Archives’ efforts to configure the Omeka open-source software to meet our needs as a site for access and ingest. In addition, I will explore how we have used State-IT to promote the University Archives’ mission and the university’s 150th anniversary. I will discuss our successes and failures, and what we have learned so far in our efforts to make the University Archives an integral part of the University community.

Session 6  Advancing Together: Collaborating with Your Local Cultural Institutions

Amber D. Gowen, Archivist, Vanderburgh County Clerk
Kaman Hillenburg, President of Southwestern Indiana Collections Connection Association (SICCA), Office Assistant and Preparator, Evansville Museum of Arts, History and Science

Like many local government archives, the Vanderburgh County Clerk’s Archives has struggled with the resources and mission needed to provide access to many of the county’s oldest records. Certain institutional factors create additional barriers to accessing the Archives. Within local government the Archives have been a forgotten unit, leaving most elected officials and decision makers unaware of its existence or its role in preserving county and court history since 1818.

Beginning in 2014, the Vanderburgh County Clerk’s Office placed a renewed focus on community outreach and engagement, both internally and externally. One key aspect of this effort has been establishing partnerships with other community cultural institutions. These partnerships have been primarily facilitated through the Archives involvement with the Southwestern Indiana Collections Connection Association (SICCA). SICCA focuses on providing no-cost networking and professional development for cultural heritage institutions of all types in the southwest Indiana region.

By joining forces and combining resources, we have dramatically increased the ability of the Archives to reach the community we serve. The connections made with SICCA have allowed all institutions in the cultural heritage field to speak to our community with an amplified voice.
Session 7  Using Media SCORE for Assessing Digitization Needs

Jeannine M. Roe, Graduate Assistant, IU-Bloomington Media Digitization and Preservation Initiative

MediaSCORE (Media Selection: Condition, Obsolescence, and Risk Evaluation) is a free, open source browser-based tool for prioritizing time-based media preservation. This program enables custodians to “rank” or “score” legacy analog and physical digital audiovisual materials at the collection level. This ranking is based on an analysis of a variety of risk factors, and can be used as part of the decision-making process at institutions considering how to move forward with digitizing obsolete and degrading formats. MediaSCORE was developed for the campus-wide Media Digitization Preservation Initiative (MDPI) in a collaboration between AVPreserve and Indiana University, where it has served to guide digitization efforts in preparation for IU Bloomington's bicentennial.

This session will be a hands-on workshop and attendees are encouraged to bring their laptops. We will walk through the creation of units, collections, and asset groups in MediaSCORE, the uses and limitations of the program, best practices to get the most out of the process, and how to evaluate final scores. Examples of how MDPI has used this program at IU will be presented, with some time for Q & A.

Session 8  An Unofficial History of Indiana’s Federal Archives, 1775–2015

Martin Tuohy, Archives Technician, National Archives and Records Administration

The bicentennial of Indiana’s statehood offers a chance to consider the nature of American federalism and how archivists talk to researchers about historical records. One of the two largest collections of archival records from and about the State of Indiana, the records of the U.S. Government, are also one of the least-used by Indiana’s historical researchers. Yet the records might also be one of the richest under-explored sources for re-thinking and re-writing the history of such an intensely interesting but misunderstood place. But might it be too late for Indiana’s federal archives?

This session explores the historic ups and downs of Indiana’s federal archives, the records created within the State of Indiana by U.S. Government agencies, Congressional committees, and courts. The presentation will explore how cultural shifts in the 1890s, the 1930s, and late 1960s influenced greater national support for Indiana’s federal archives and their use — and how certain assumptions, decisions, and economic changes of the past 20 years have affected the accessibility and promotion of new historical knowledge.

Are federal historical sources truly more accessible and utilized now in the digital information age? Or was noted archival leader and writer Frank Burke prescient about social information-sharing when he wrote in Research and the Manuscript Tradition that archivists create increasingly complex tools that researchers ignore? And how can we as archivists use our social networks to promote the re-integration and exploration of Indiana’s rich history?
Rather Large Data: Historic 990-PF Tax Forms Meet the Digital Age

Angela White, Philanthropic Studies Archivist, IUPUI

The historic 990-PF tax form collection, part of the Foundation Center Historical Collection at IUPUI, is one of the few ways to gather systematic information about private foundations from 1971-1997. These documents shed light on the inner workings of private foundations—board composition, compensation, and grants—that are traditionally very difficult to research. Stored on approximately 1.7 million aperture cards with microfilm insets, the forms are full of social security numbers and require mediation for access. Demand has sharply increased as a result of a judge’s ruling in late 2014 that the IRS should make all 990s available to the public in machine-readable format. This presentation will illustrate how we’re trying to meet the growing demand: how we have made them available electronically, how we’re modifying our practices while we seek grant funding to complete digitization of the whole collection, and how we hope to transform these scans into datasets for use by scholars, watchdog groups, and other interested parties.

The Riley Hospital Historic Preservation Committee: Using the Indiana’s Centennial to Guide Preservation Work in its Bicentennial Year and in the Future

Richard L. Schreiner, M.D., Chairman, Riley Hospital Historic Preservation Committee and Former Chairman, Department of Pediatrics, Indiana University School of Medicine, and Former Physician-in-Chief, Riley Hospital for Children at IU Health
Chris Mize, Coordinator, James Whitcomb Riley Museum Home
Thomas D. Lund, Archival Consultant, Riley Children’s Foundation

Just months after being filmed with children on the front lawn of his Indianapolis Lockerbie home for a segment of the Hoosier State’s Centennial film, “Indiana,” James Whitcomb Riley passed away in July 1916. Friends gathered only days after his passing to talk about ways to honor Riley’s memory with a lasting legacy. It was in those discussions that the idea of the James Whitcomb Riley Hospital for Children was born. Now, in our State’s Bicentennial year, the Riley Hospital Historic Preservation Committee (RHPC) has returned to 1916 as the fulcrum for inspiration, perspective, and direction for the hospital’s 2024 Centennial celebration and perpetual capabilities for historical preservation. The 2 goals of this presentation are to: (1) illustrate how a children’s hospital can take charge of its own history and foster a climate of appreciation for the hospital’s history amongst staff, families and supporters. (2) show how the hospital’s early history from 1916 on has influenced the current and future goals, planning, projects, and activities of the RHPC. This 3-part presentation overviews: (1) How the RHPC is organized and promotes its work internally and externally through events like the State’s Bicentennial Legacy Projects and Torch Relay. (2) How public history best practices guide the work of the RHPC for collection and preservation of historical materials, artifacts, and stories. (3) Foundation-building steps taken for assessment, repackaging of archival materials and artifacts and the importance of transcribing original historical materials due to their physical condition and access needs prior to eventual digitization.
Cornerstones of a Community: The Challenges of Processing Local Architectural Collections

Mitchell Knigga, Intern, Drawings and Documents Archive, Ball State University
Jordan Ryan, Collections Intern, Indiana Historical Society
Brittany Kropf, Rare Books and Manuscripts Librarian, Indiana State Library

Architects often contribute more to surrounding environs than aesthetically pleasing structures, striving to achieve enduring legacies as community builders in a greater sense. In Indianapolis, the city’s most influential architects include Edward D. Pierre, George Caleb Wright, the Vonneguts, and the Bohlens. Architectural records frequently present archivists with a unique set of challenges, from handling oversized blueprints to identifying unfamiliar buildings from a bygone era.

Come listen to three new archives professionals discuss the rewards and difficulties they encountered processing architectural collections at the Indiana Historical Society, Indiana State Library, and Ball State University.

In this session, you will discover brief overviews about these collections, arrangement decisions, and unique preservation issues encountered during processing. The presenters will also discuss the advantages of coupling these collections with digital humanities tools and techniques to benefit the efforts of architectural historians and historic preservationists in the future.

Creating Digital Resources for Archives, Classrooms, and Museums

Ron Morris, Professor, Ball State University
Duncan Campbell, Architect, Monroe County Historic Preservation Review Board
Leslie Martin Conwell, Director, The Farm at Prophetstown
Noel Sucese, Graduate Assistant, Ball State University

A class of elementary social studies majors create primary source packets, units, and assessment tasks using digital sources such as Indiana Memory in order to create online educational materials for The Farm at Prophetstown, Indiana Memory, Indiana State Forests, and the Monroe County Historic Preservation Review Board. The members of this panel presentation discuss the interaction between archives, creating classroom educational materials, and public application. Each participant describes their needs and the successes and pitfalls in developing those materials and offers suggestions to archives that wish to partner with universities and public schools. The members of the panel demonstrate products that are available online and how archival/educational resources are sustainable after the conclusion of the Indiana bicentennial. Audience members are asked to participate by describing their issues and experiences in working with schools to develop archival/educational projects.
Meeting Location

**Eugene and Marilyn Glick Indiana History Center**
450 West Ohio Street
Indianapolis, IN 46202-3269


Parking

Free parking is available in the Indiana History Center parking lot off New York Street on a first come first served basis. Once the lot is full, parking will need to be obtained elsewhere.

**101 West Ohio Building Garage**
151 West Ohio Street
317-634-9090
6 minute walk

**White River State Park Garage**
801 West Washington Street
317-234-0231
9 minute walk


Bus

**Indy Go Bus Information**
[http://www.indygo.net/](http://www.indygo.net/)

Taxis

Four Indy taxi companies participate in the city's $5 regional fare. The $5 rate applies to any ride that begins and ends in the regional center. The regional center for taxis contains the area lying east of the White River, south of 12th Street, west of I-65, and north of I-70. Any additional passenger charges are still applicable.

AAA Hoosier 317-683-3333
A & T Cab 317-897-2122
Airport Express 317-701-5933
Green Cab 317-298-9999

Lunch Options

**Stardust Terrace Café**
Indiana History Center
less than $12

**Eiteljorg Museum Café**
500 W. Washington Street, 46204
6 minute walk, less than $12
[https://www.eiteljorg.org/visit/dine](https://www.eiteljorg.org/visit/dine)

**Farmers Market Café at the Indiana State Museum**
650 W. Washington Street, 46204
7 minute walk, less than $12
[http://www.indianamuseum.org/visit/dining](http://www.indianamuseum.org/visit/dining)

**Laughmiller’s Pub and Eatery**
301 W. Washington Street, 46204
8 minute walk, less than $12

**Le Peep Restaurant**
301 N. Illinois Street, 46204
10 minute walk, less than $12

Hotels

There is no official room block at hotels in the area, but here are a few hotels nearby.

Closest to History Center

Residence Inn by Marriott
350 W. New York Street, 46202
4 minute walk
http://bit.ly/1OGtute

Courtyard Marriott
320 N. Senate Avenue, 46204
6 minute walk
http://bit.ly/1RC8N7Y

Within walking distance with dining nearby

Hilton
120 W. Market Street, 46204
9 minute walk
http://bit.ly/1kbrDU1

Embassy Suites by Hilton
110 Washington Street, 46204
15 minute walk
http://bit.ly/1PApKeq

Further afield & independent

Nestle Inn
637 N. East Street, 46202
25 minute walk
http://www.nestleindy.com/

Need more information?

Visit Indy Downtown Hotels Map
http://bit.ly/1IRrCev

SIA Annual Meeting Registration Information

Early-Bird Registration
Online registration must be completed and payments postmarked by Monday, March 7.
SIA Member: $25
SIA Student Member: $15
Non-Member: $55

Standard Registration
Online registration closes on Friday, March 25, and payments must be postmarked on that date. On-site registration will not be available.
SIA Member: $35
SIA Student Member: $25
Non-Member: $55

Important Registration Notes
• Registration closes on Friday, March 25. On-site registration is not available.
• Registration fee does not include lunch.
• If you are not currently a member or your membership has lapsed for the year, and want to sign up at the member rate, you must sign up for membership first and wait for a confirmation email before submitting registration for the meeting. You may send payments for both in one check.
• Reference your invoice number(s) on your check.
• All those registering will receive an acknowledgment of their registration and a receipt for their payment. Your check must be received before the conference to ensure your spot at the meeting. We cannot be held responsible for checks lost in the mail.

Mail Checks
Payable to “Society of Indiana Archivists”
Richard Bernier, SIA Treasurer
Purdue University Libraries - SPEC
504 West State Street
West Lafayette, IN 47907

Cancellations
Cancellation with refund must be made by emailing Richard Bernier at bernier@purdue.edu before March 25.
SIA Board of Directors

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<th>Position</th>
<th>Name</th>
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<td>President</td>
<td>Jackie Shalberg, CA</td>
<td>(2014-2016)</td>
<td>Archivist and Assistant Historian</td>
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<td>National Model Aviation Museum</td>
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<td>Carol Street</td>
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<td>Anne Thomason</td>
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Annual Meeting Planning Committee

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