

Society of

Indiana Archivists



Summer 2012



From the W. Norwood Brigrance Collection of the Robert T. Ramsay, Jr. Archival Center at Wabash College

News & Notes

Summer 2012

From the President's Desk...

Dear Friends,

I am honored and excited to be embarking upon the presidency of the Society of Indian Archivists. The past two years have been outstanding ones for the society, under the very capable leadership of Wesley Wilson and the rest of the board. During the past two years, our finances have stabilized, wonderful workshops occurred, and membership rose. Over the next year, we hope to build upon the momentum Wes brought. We will seek to offer educational opportunities around the state; partner with organizations such as SHRAB, MAC, and other regionals; and expand our offerings to new archivists and students through workshops, outreach, and our new mentoring program.

There is much to be excited about and build upon. The 2012 annual meeting was a great success. I would like to recognize the program committee Chair Christine Guyonneau for providing a lovely facility at the University of Indianapolis campus, and for the conference that went off without a hitch. She was ably assisted by Diane Jo Bever, Bethany Fiechter, Sally Childs Helton, and Mark Vopelak. The pre conference workshop was highly praised, and we thank Stephanie Gowler and Elizabeth Hague for their willingness to help out Indiana archivists in planning for disasters. Also to be thanked is Alison Stankrauff, Chair of the Education Committee, and the other members of the Education Committee Jennifer Greene, Carol Street, and Jennifer Whitlock. I was also thrilled to see some students from Indiana University presenting at the annual meeting. Student involvement in SIA is very important, and providing a space to learn from students and give them the experience of putting together a presentation is an integral part of SIA's outreach.

I would like to congratulate Mandi Moning of Indiana University East for winning the Thomas Krausen scholarship for new professionals. Our scholarship fund continues to grow thanks to generous gifts from our membership.



One initiative the board has been discussing over the last year is starting a mentoring program. We hope to match new archivists with those working in the field for a safe place to ask questions and develop professionally. We will try to match people in geographic areas so people can meet for coffee or in other casual venues. The board hopes new archivists will be able to seek advice on any professional issues. While the emphasis might be on allowing new archivists to learn from more established professionals, the opportunity also gives long time professionals an opportunity to learn from those fresh out of school, or those coming to the profession with different backgrounds. The program will attempt to match mentors and mentees with similar interests. Look for the formal announcement with the Fall Workshop this October!

I want to hear from our members on issues that are important: what kinds of workshops should we be offering, and where? I hope to travel to regions of the state and meet with members to hear their concerns and needs. Our mission is to serve the membership and make sure your needs are being met!

Very truly yours,
Anne Thomason

Reflections on my experience at the Society of Indiana Archivists 2012 Annual Meeting

by Mandi Moning

I attended my first Society of Indiana Archivists event – a workshop titled “Nuts and Bolts: Archives Basics” – in the Fall of 2011. As a recent graduate, I found myself in the position of a lone arranger, and while I was thrilled to have an archives to manage and organize, I admit that I was also very intimidated. I needed connections to other individuals in my field and to those who had been through similar trials. I was fortunate in that I found through the SIA a network of archivists from a variety of institutions, all of whom were eager to speak with me and willing to offer help in any way possible. The individuals I met through SIA have become an invaluable resource for me as I strive to become a better archivist.

I work at Indiana University East where I spend most of my time managing circulation and financial records. I am only a part-time archivist for the university. With more limited time and resources for the Archives, I was thrilled to receive the Krasean Memorial Scholarship to attend the 2012 Annual Meeting. I’m so grateful to the Society of Indiana Archivists, not only for helping me to attend my first SIA Annual Meeting, but also for providing an endless source of support and advice for archivists at every point in their careers.

At the meeting, I chuckled with the audience as Richard Bernier recapped his adventures organizing a neglected archives. The images Richard showed of the loose papers, stacked folders, and unmarked piles of photographs looked all too familiar! I was glad for the opportunity to hear how a fellow lone arranger handled all the challenges of putting an archives back together.



Mandi Moning, 2012 winner of the Krasean Memorial Scholarship and Michael Vetman, presenter for the SIA Education committee at the 2012 Annual Meeting

I took copious notes as Donna Browne presented her highly informative tutorial on grant writing. She walked us through the step-by-step process, giving us some great tips on how to stand out in a crowd of applicants. Connie Rendfeld and Vicki Casteel also provided some great advice on starting a digital collection. With a smaller budget and limited staff time, Donna, Connie, and Vicki’s presentations opened up some new avenues for how I might bring an archives to life.

The meeting also gave me the opportunity to reconnect with some colleagues I met at the 2011 workshop and share some new ideas with people I had never met. I hope to show my gratitude to the Society of Indiana Archivists by sharing my own experiences at future meetings and workshops as my knowledge of the field continues to grow. Perhaps I, too, can serve as a valuable resource to help the SIA continue to move forward in its mission of working together to promote and support archival repositories.

Museum seeking archival volunteers

CANDLES Holocaust Museum and Education Center in Terre Haute, Ind. is embarking on a process to expand its collection and to preserve the personal items and testimony of twin victims and survivors of medical experimentation at Auschwitz. CANDLES is the only organization in the world dedicated to remembering and preserving the stories of the so-called “Mengele Twins.” We are racing against the clock to interview the remaining twins and make sure we preserve tangible evidence of their lives for future generations.

As a relatively young organization (board of directors established 2004), CANDLES has yet to acquire the staff and resources necessary to care for a large collection. As part of our strategic plan, we would like to form a volunteer committee with archivists in the short term to develop an archiving system, help us identify our collection care needs, and identify offsite storage space for our collection. We have so little storage space that we’re forced to keep items on an open shelf in our break room!



CANDLES invites members of the Society of Indiana Archivists to help us lay the groundwork for expanding our collection. Goals of this volunteer committee would be to develop an archiving system for CANDLES’ material, identify staffing and material resource needs, prospects for additional storage space, and methodology for soliciting and acquiring the personal items of surviving twins.

The committee would likely meet once per month in Indianapolis or Terre Haute for a stretch of 3-4 months starting this summer and perhaps longer if necessary.

Interested archivists may contact Kiel Majewski, CANDLES Executive Director – 812-229-2316, kiel@candlesholocaustmuseum.org. More information about CANDLES can be found at www.candlesholocaustmuseum.org.

What's up?

Do you have news or an interesting image you would like to share with your fellow Indiana Archivists?

Send it to Beth Swift
SIA Newsletter Editor
swiftb@wabash.edu

Submission deadline
August 15th
Publication
September 1st.



*Building the 2nd State Capitol, c. 1887:
Board of State House Commissioners (159,058 kb)
Indiana State Archives collection
<http://www.in.gov/icpr/2462.htm>*

This just in...

The latest listing of the 11 most endangered historic places in America has just been posted.

Here is a listing of the 11 on the latest list:

Malcolm X - Ella Little-Collins House - Human rights activist's Boston home is deteriorating and needs rehabilitation.

Princeton Battlefield - Site of George Washington's victory over the British is threatened by housing development.

Joe Frazier's Gym - Training center and gym owned by heavyweight champ has no formal historic designation

Bridges of Yosemite Valley - Historic bridges spanning the Merced River are being considered for removal

Historic Post Office Buildings - Hundreds may be endangered by U.S.P.S. cost cutting. No clear review process in place.

Ellis Island Hospital Complex - Historic buildings on the island's south side are un-restored and off limits to visitors.

Sweet Auburn Historic District - Historically African American commercial area is threatened by inappropriate development

Texas Courthouses - Scores of historic courthouses are in disrepair due to inadequate funding and maintenance.

Terminal Island - Historic structures at the Port of Los Angeles are slated for demolition.

The Village of Zoar - Village protected by levee could be relocated or demolished pending Army Corps of Engineers review.

Theodore Roosevelt's Elkhorn Ranch - Remote presidential historic site is threatened by proposed new road.



All information from
the Preservation Nation website.

For more details and pictures go to:
www.preservationnation.org/issues/11-most-endangered

About the 11 Most Endangered Program

Since 1988, the National Trust for Historic Preservation has used its list of America's 11 Most Endangered Historic Places to raise awareness about the threats facing some of the nation's greatest treasures. 2012 marks the 25th anniversary of the program, which has become one of the most effective tools to save our country's irreplaceable architectural, cultural, and natural heritage.

The list, which has identified 233 sites to date, has been so successful in galvanizing preservation efforts that only a handful of sites have been lost. Dozens of sites have been saved through the tireless work of the National Trust, its partners, and local preservationists across the country. Many more sites are now considered "favorable" and are on the path to a positive solution. Still, others remain threatened, and the National Trust and its partners continue in their efforts to protect these important endangered places.



S I A

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ANNOUNCEMENTS



Cocktail napkin lyrics discovered

While processing the Gus Kahn Papers, Archivist Lisa Lobdell discovered the original lyrics to “I’ll See You in My Dreams,” written on a cocktail napkin. The song, written by Isham Jones with lyrics by Kahn, was recorded in 1924 and spent seven weeks in the top spot on the charts.

More information on Kahn may be found at [http://en.wikipedia.org/wiki/I'll_See_You_in_My_Dreams_\(song\)](http://en.wikipedia.org/wiki/I'll_See_You_in_My_Dreams_(song)) or via the Songwriter’s Hall of Fame <http://www.songwritershalloffame.org/exhibits/C91>

Lisa Lobdell is Archivist for the Michael Feinstein Foundation. Lisa may be reached at llobdell@feinsteininitiative.org or 317-844-9457.

Boys’ School records now available



INDIANAPOLIS (May 16, 2012) – The Indiana Digital Archives (indianadigitalarchives.org) has added Indiana Boys’ School indices to its extensive online collection of historical records. The Boys’ School records include more than 12,700 male juveniles’ names, inmate numbers, counties of conviction, and dates admitted to the Indiana Boys’ School between 1867 and 1937. Aliases and additional information may also be included. The database was compiled from admission registers, inmate packets, commitment books and other sources.

The 1867 Indiana General Assembly created the House of Refuge for Juvenile Offenders. Governor Conrad Baker selected the site in Plainfield, Indiana. The name changed in 1883 to the Indiana Reform School for Boys, and again in 1903 to the Indiana Boys’ School. Judges from any criminal or circuit court in Indiana could commit juvenile males charged with crimes, incorrigibility, or delinquency. The function of the school was to reform juvenile offenders through education and vocational training.

Additional information is available at the Indiana State Archives for many Boys’ School inmates whose names are included. There are inmate packets which may include family, education and social histories for most inmates, as well as entries in the commitment books, medical record cards, and index cards prepared by the Board of State Charities and Corrections. Researchers should contact the Indiana State Archives at arc@icpr.IN.gov to learn what records are available on an inmate and to order reproductions of documents.

ANNOUNCEMENTS

Indiana Women's Prison Database now online

INDIANAPOLIS (May 14, 2012) – The Indiana Digital Archives (indianadigitalarchives.org) has added a new collection, the Indiana Women's Prison. The new material includes nearly 20,000 names of women committed to the Indiana Women's Prison between 1873 and 1969. Compiled from the original inmate record books maintained by the Indiana Women's Prison, information entered in this database includes the prisoner's name, race, county of conviction, crime, term of sentence and/or fine, sentence date, and the date(s) of discharge, parole, pardon, or death. When applicable, information is included about transfers to other institutions, aliases, maiden or married names, escapes, and previous convictions or paroles.

The inmate record books at the Indiana State Archives also contain family history and other information not included in this database due to space limitations. Additionally, there are admission cards, commitment papers, occasional photographs, and other records for some prisoners. Researchers should contact the State Archives at arc@icpr.IN.gov to learn what records are available on an inmate and to order reproductions of documents.

"The Indiana Women's Prison has a significant place in American history being the nation's first institution expressly for female prisoners and the first maximum-security female correctional facility," said Jim Corridan, State Archivist and Director of the Indiana Commission on Public Records. "We anticipate academic and family history researchers will find this index particularly useful when researching incarcerated women in Indiana."

Researchers can view the Indiana Women's Prison database, along with many other popu-



lar Indiana State Archives collections through the Indiana Digital Archives. The volunteers from the Friends of the Indiana State Archives have been hard at work for nearly two decades creating indices for many of the state's records. From before statehood in 1816 and on through to its approaching bicentennial, Indiana has been home to thousands of settlers and immigrants. The Digital Archives enables Hoosiers and citizens worldwide to view the vast collection of historical and vital records housed at the State Archives.

About the Indiana Digital Archives

The Indiana Digital Archives is operated by the State Archives Division of the Indiana Commission on Public Records. The result of a cooperative partnership made possible by a grant from the Library of Congress and administered by the Washington State Archives, the Digital Archives has more than 2.8 million searchable records online. Other partners include the states of Alaska, Colorado, Idaho, Louisiana, Montana, Nevada, North Carolina, and Oregon. The Digital Archives was named a 2011 Best State Website by "Family Tree Magazine."

About the Indiana State Archives

The Indiana State Archives collects records of historical value from all branches of Indiana state and local government, including governmental history, census and naturalization records for families, selected medical, military and criminal records, records of land ownership, maps, blueprints and photographs. Visit the Collections Page for a detailed listing of these resources, including links to online exhibits and electronic indices of select records.

ANNOUNCEMENTS

MAC Journal Archival Issues online

From the University of Wisconsin, Milwaukee

Institutional Repository site:

<http://minds.wisconsin.edu/handle/1793/43546>

“Archival Issues is the journal of the Midwest Archives Conference, one of the largest regional professional archival organizations in the country. Published twice annually, the peer-reviewed journal circulates throughout the United States and internationally. Submissions to the journal come from across North America, and are welcome from anywhere in the world. Archival Issues is considered one of the premier journals of archival literature in the United States, and its scope extends well beyond the boundaries of the Midwest.

As the official archives for the Midwest Archives Conference, UW Milwaukee’s Archives Department has agreed to preserve the journal in the MINDS@UW institutional repository, providing free access to content older than two issues. The collection begins with the first issue in 1976, known then as *The Midwestern Archivist*. In 1992, the publication changed its name to *Archival Issues*.”



Coming to Indy Spring 2013. Save the date!

Midwest Archives Conference Annual Meeting 2013

Wed Apr 17, 2013 - Sat Apr 20, 2013

Local Arrangements Committee Cochairs:

Christine H. Guyonneau, University Archivist and Associate Librarian, Frederick D. Hill Archives, University of Indianapolis, 1400 East Hanna Avenue, Indianapolis, IN 46227. Phone: (317) 788-3431. E-mail: guyonneau@uindy.edu.

Noraleen A. Young, Consulting Archivist, Past to Present, 3410 Chamberlin Drive, Indianapolis, IN 46237. Phone: (317) 797-5259. E-mail: noraleenyong@sbcglobal.net.

Program Committee Cochairs: **Meg Miner**, University Archivist & Special Collections Librarian, Illinois Wesleyan University, Bloomington, IL 61702. Phone: (309) 556-1538. E-mail: mminer@iwu.edu.

Anne Thomason, College Archivist, Earlham College, Lilly Library, 801 National Road West, Richmond, IN 47374. Phone: 765-983-1743 Email: thomaan@earlham.edu

ANNOUNCEMENTS

The Indiana Historical Society (IHS) website (<http://www.indianahistory.org/library/>) is continually updated related to IHS Collections, such as guides, catalog records, and other finding aids related to the hundreds of items annually accessioned and cataloged at the Collections & Library. A 6-page Appendix has been added to the Researcher's Guide to Civil War Materials at the Indiana Historical Society (originally posted in 2011) now lists all of the Indiana regiments and units for which IHS has archival material: <http://www.indianahistory.org/our-collections/library-and-archives/civil-war-researchers-guide.pdf>.

The 49 digital collections created with CONTENTdm have now surpassed 50,000 searchable images accessible online, with the most recent collection being the William Henry Harrison Papers and Documents (524 documents with 2,172 pages spanning 1791-1864). This digital collection was made possible by a 2011-12 grant from the Indiana State Historic Records Advisory Board. Two new digital collections added in late 2011 were the Essays of Indianapolis Literary Club (1889-1940) and the Emmett I. Brown Photograph Collection. In the late 1940s and early 1950s Brown had a photography shop "The

Brown Show Case" on Indiana Avenue in Indianapolis. A strategic site at the time, this was the entertainment corridor of the Avenue and he succeeded in recording images of great and near-great musicians and celebrities who visited Indianapolis.

The IHS Indiana Experience™ continues to feature, as part of a suite of immersive visitor experiences, the "time travel" program Destination Indiana. Using large touch screen technology to produce more than 2,600 archival images arranged in 229 geographic and topical "time travel journeys" (each with 10-15 captioned images), visitors access and explore their own selections of Indiana history at their own pace. A dozen or so new "journeys" are added every six months in February and August. For a preview see <http://www.indianahistory.org/indiana-experience>.



INDIANA HISTORICAL SOCIETY

IHS-sponsored publications relating to Collections & Library included: The Hoosier Genealogist: Connections, IN-Perspective (which also features recent accessions bimonthly), and Traces of Indiana and Midwestern History. For more information, please visit IHS online or contact Steve Haller, Senior Director, Collections & Library at shaller@indianahistory.org.

See your announcement here!

Send it along to Beth Swift, SIA Newsletter Editor
swiftb@wabash.edu

Submission deadline August 15th

Publication week of September 1st

Society of Indiana Archivists 2012 Annual Business Meeting University of Indianapolis, Saturday April 28, 2012



President Wes Wilson called the meeting to order around 12:15.

Approximately 55 members and Board members were in attendance.

Wes Wilson introduced the SIA Board:

Christine Guyonneau, Vice President, Jane Gastineau, Treasurer, Anne Thomason, Secretary, Kate Cruikshank, Past President, Colleen McFarland, Board Member, Alison Stankrauff, Board Member and Education Committee Chair (assisted by committee members Carol Street, Jennifer Whitlock, Jennifer Greene, and Anne Thomason). Michael Vetman, Board Member and Scholarship Committee Chair (assisted by committee member Carol Street). Noraleen Young, Board Member. Beth Swift, newsletter editor. Shauna Borger, web editor (not present)

Wes thanked the Program committee and Education committee for the wonderful workshop.

The Minutes of the 2011 meeting were approved by the board. The board is allowed to approve minutes at the next board meeting if the membership approves at the annual meeting. Minutes will be available on website.

Report from Treasurer: Jane Gastineau

Jane Gastineau gave the treasurer's report for March 1 2011-March 31, 2012.

- Beginning balance in checking was \$2127.01 and in savings was \$2840.27
- Ending balance in checking was \$6427.71 and in savings was \$3249.71
- We have an 18 month CD w/interest at \$3015.04 and a 16 month CD and interest at \$1001.24
- Total assets as of March 31, 2012 are \$12692.46

Jane noted the scholarship fund is held in the savings account. In addition to donations from

members, the fund receives the proceeds from the Fall Workshop. Member generosity and successful workshops have greatly increased the fund since 2010. As of March 31, 2012 the scholarship fund totals \$2257.81.

Christine Guyonneau moved to approve the report, Colleen McFarland seconded. The motion carried.

Jane Gastineau presented the proposed budget for July 1 2012-June 30, 2013.

It is a balanced budget. Dina Kellams moved to approve the budget, Colleen McFarland seconded. The motion carried and the budget was approved by the membership.

Membership Report: Kate Cruikshank

Membership has grown from 58 to 105 in the last three years.

University and college archives 29. Libraries 20. Private 15. Students 14. Museums 8. Historical society 5. State/county 4. Academics 3. Independent 2. Retired 2. Volunteers 2. Other 1.

Colleen McFarland is working on an online map of our membership.

President's Report:

Wes gave the president's report.

Wes reported on the success of the fall workshop and efforts to work with SHRAB and the state archives. Wes specifically mentioned that MAC was thrilled to hear about the success of the fall workshop and interested in learning about the needs of our membership and how MAC might assist us and other state organizations.

Continued from p. 12

The website continues to expand, and now there are downloadable logos available for use.

Dues Increase: membership wanted it to be tabled for the Board to discuss. The Board decided to keep dues as they are primarily because we are doing well financially.

Thomas Krasean Award:

Michael Vetman, on behalf of SIA and the Scholarship Committee, presented the Thomas Krasean Scholarship to Mandi Moning of Indiana University East.

Election of new officers and board members:

Michael Vetman presented the Nominating Committee's slate of officers:

Anne Thomason, Earlham College--President
Carol Street, Ball State University--Secretary
Jennifer Greene, University of Southern Indiana--Board Member

Mark Vopelak, Indiana State Library--Board Member

Noraleen Young moved to approve the slate, Colleen McFarland seconded.

There were no nominations from the floor.

Nominations were closed.

Jane Gastineau moved to elect the new board, Michael seconded.

The new board was elected.

We passed the gavel on to Anne Thomason.

We proposed the board be allowed to approve the annual meeting minutes at the next board meeting. Noraleen moved, and Colleen seconded.

MAC 2013:

Noraleen reported on the Local Arrangements Committee for MAC in Indy 2013, and we watched a video created by Bethany Fiechter and Jennifer Whitlock.

Colleen moved we adjourn and Jane seconded. The meeting adjourned at 1:13 PM and the afternoon session began at 1:30, ahead of schedule.



Adams County Records

now indexed online

INDIANAPOLIS (May 10, 2012) – Adams County recently became the 36th Indiana county to have its naturalization records added to and made available through the Indiana Digital Archives. Fifteen naturalization books containing 1,625 entries and spanning the era from 1854 to 1957 were indexed as a part of this project. Specific records indexed include: Declarations of Intention; Petitions for Naturalization; Final Oaths; and the Stubs of the Certificates of Naturalization.

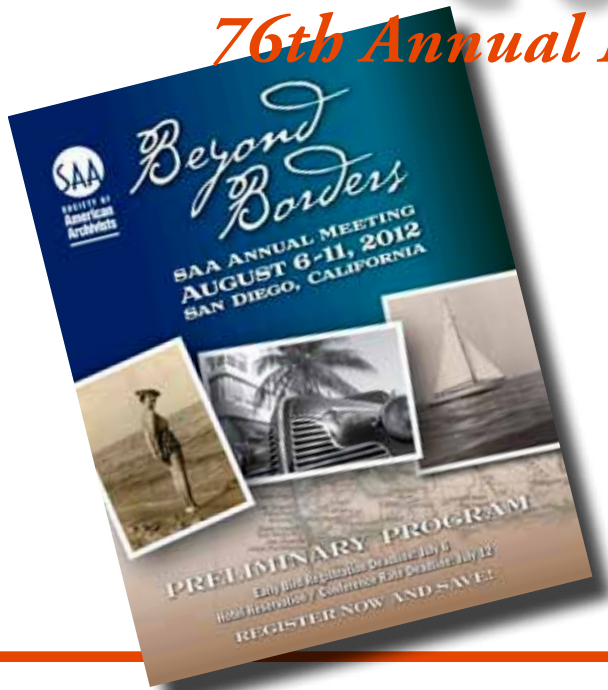
The preponderance of the immigrants listed are of Swiss and German ancestry. State Archivist Jim Corridan said, “It’s wonderful to add Adams County to the State’s naturalization index. Adams County has been an important part of the Hoosier story, and its immigrants have added tremendously to the texture and success of Indiana.”

Rita G. Burke, an Adams County native, completed the original indexing. Ms. Burke added extensive notes on many of the Swiss immigrant families. Mary Etta Boren and Charlie Hessler edited the index.

Researchers can view many Indiana county naturalization databases along with indices to many other popular Indiana State Archives collections at indianadigitalarchives.org. The naturalization databases provide great insight into Hoosier immigration at the county level.

CU in SD

76th Annual Meeting of the SAA



Schedule at a glance

<http://files.archivists.org/conference/sandiego2012/Schedule-At-A-Glance-web.pdf>

**Pre-Conference Programs:
August 5 - August 7, 2012**

**Conference Dates:
August 6 - August 11, 2012**

**San Diego Hilton Bayfront
1 Park Boulevard, San Diego, CA 92101**

Summer project? Fall programming?

Tell other Indiana Archivists about it!

Submission deadline August 15th. Publication week of September 1st.

Engaging Students & Teachers:

Integrating Primary Sources in K-16 Curricula

October 19-20, 2012 in Covington, Kentucky

Mark your calendars for the 2012 Midwest Archives Conference Fall Symposium to be held October 19-20, 2012. The Symposium is titled "Engaging Students & Teachers: Integrating Primary Sources in K-16 Curricula," and it will gather archivists and educators to learn and discuss methods for connecting students with primary sources. Expert speakers will provide hands-on opportunities to work with primary sources, develop assignments and lesson plans using primary sources, and dialogue about best practices.

The Symposium will be held at the Radisson Hotel Cincinnati Riverfront in Covington, Kentucky. The hotel is located directly across from Cincinnati, Ohio on the Ohio River and near I-71/I-75.

For updates and further information, please visit the Midwest Archives Conference website at www.midwestarchives.org.