

Society of  
**Indiana Archivists**

## **SIA Digitizing Photographic Collections Workshop**

Friday, October 5th Indiana State Library

Register now at [www.inarchivists.org](http://www.inarchivists.org)

**Best practices for creating  
and maintaining digital collections.**

**How to decide if a scanning project is right for your collection?!?**

**Workflow and staffing needs?**

**Technical standards, equipment, and preservation?  
Metadata and providing access to images?**

**Collaborating with others? Funding sources?**

**Contributing to "Indiana Memory" at the Indiana State Library?**

**This workshop will benefit anyone managing photographic collections at archives,  
libraries, museums, or historical societies and is open to participants from all sectors.**

**Details page 10**



*News & Notes*

Fall 2012

## FROM THE PRESIDENT'S DESK...

I am excited to announce the formal launch of the SIA Mentoring Program! You will find in this issue of the newsletter a brochure on the mentoring program as well as forms to fill out if you are interested in being a mentee or a mentor. The program is open to all members of SIA. Mentees likely will be new members, new archivists, or students. However, even seasoned archivists might benefit from having a mentor to work through a new challenge. If you feel isolated in your job or your part of the state, the mentoring program will give you an opportunity to network and build a relationship with another professional who is willing to help you learn about the profession, make contacts, and engage with new ideas. Mentees are expected to fully participate the mentoring program and take advantage of opportunities within the organization to grow as a professional.

Mentors will be more experienced members of SIA, and will be expected to establish contact with the mentee by meeting in person, over Skype, or via email. The mentor will introduce the mentee to other members at organizational meetings, encourage the mentee to get involved in SIA through attending workshops and meetings, and also encourage the mentee to learn about trends in the profession and how to implement them in their shop. We encourage as many people as possible to consider becoming a mentor, but only sign up if you truly have the time to be a valuable mentor to your mentee. We hope to have an opportunity at the Fall Workshop for mentees and mentors to meet in person, during a break or sitting together at lunch. Look for more details on the fall workshop on page ten of this newsletter.

The board continues to work on several other projects. We will begin planning for the SIA



**Anne Thomason** is the College Archivist of Earlham College. She may be reached via phone: 765-983-1743 or Email: thomaan@earlham.edu

business meeting in April, which will occur in conjunction with the Midwest Archives Conference (MAC), which meets in Indianapolis this year. We hope to find time for the business meeting and a dinner for members. I also encourage everyone to consider attending MAC with the meeting in our state this year. Many members are helping with Local Arrangements, and we want to show MAC what a welcoming state we are! There will be opportunities for workshop, networking, and participating in sessions. I encourage all of our members to consider proposing a session for MAC 2013. With the meeting nearby, this is a great opportunity to highlight the projects Hoosier archivists have been working on the last few years. If you want to propose a session or learn more, go to this web page: <http://www.midwestarchives.org/2013proposals>

Please contact us if there are workshops you would like to see, issues you want us to advocate for, or any other questions/concerns you have. I also want to encourage members to volunteer for SIA. Several opportunities will be coming up soon, including the Education Committee, the Scholarship Committee, and the Membership committee. You can contact me at thomaan@earlham.edu if you are interested in volunteering for a committee.

**Anne Thomason - President, Society of Indiana Archivists**

## Become a mentor or get mentored!

**SIA Mentors**  
Growing strong for the future



This Mentoring Program promotes a personalized contact to new or isolated members of the profession within the Society of Indiana Archivists. It also helps them in getting acquainted with the organization and in becoming pro-active participants and leaders.

The program is open to all members of SIA, but more particularly newcomers to the profession, lone arrangers, and students in archival studies.

For more information and online registration forms go to  
<http://www.inarchivists.org/>

**Benefits to the Mentee** - Close contact with a colleague, especially for isolated professionals. Networking opportunities within the state organization and the national associations. Opportunities to work for the association.

**Benefits to SIA** - Increase in interest in the organization, hence increase in membership. Training of future leaders for the organization. Development of a close-knit group of people.

### Guidelines for the program

**Expectations of the Mentor** - A mentor is an experienced professional willing to give assistance to newer members of the profession in search of professional growth and networking opportunities. Based on these premises, the mentor is expected to: Establish means of contact: face-to-face; phone, skype, e-mail. . . Introduce the mentee to other colleagues, Encourage mentee to participate in the life of the organization, Encourage mentee to participate in the conferences/workshops, Encourage mentee to discover new trends, Help with exploration of professional career, including advice with résumés.

**Expectations of the Mentee** - Respect of the engagement during the full duration of the program. Respect of confidentiality of the institution. Take advantage of networking opportunities within the state organization and the national associations. Explore opportunities to work for the association.



# Society of Indiana Archivists

Building momentum in preserving Indiana history

## Mentoring Program

### Mentee Application Form

Complete the form below to join the mentoring program.



Name: \_\_\_\_\_

Company/Institution Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

How many years have you been active in the profession? \_\_\_\_\_

Would you prefer to be matched with someone in your geographic region?  Yes  No

Are you a student?  Yes  No

Would you prefer a mentor who is:  Male  Female  No preference

In 250 words or less, please explain what you are looking for in a mentor and what your background and interests are.

**for online registration go to <http://www.inarchivists.org/>**

OR Print and mail this form to:

Alison Stankrauff, SIA Mentoring Program  
Archivist and Associate Librarian  
Franklin D. Schurz Library  
Indiana University South Bend  
P.O. Box 7111  
South Bend, Indiana 46634  
(574) 520-4392

# Society of Indiana Archivists

Building momentum in preserving Indiana history

## Mentoring Program

### Mentor Application Form

Complete the form below to join the mentoring program.



Name: \_\_\_\_\_

Company/Institution Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Would you prefer to be matched someone in your geographic region?  Yes  No

Would you prefer a protégé who is:  Male  Female  No preference

How many years have you been active in the profession? \_\_\_\_\_

In 250 words or less, please explain what you can offer as a mentor and what your background, interests, and group affiliations are. This information will help us match you with protégés with the same subject interests.

**for online registration go to <http://www.inarchivists.org/>**

OR Print and mail this form to:

Alison Stankrauff, SIA Mentoring Program  
Archivist and Associate Librarian  
Franklin D. Schurz Library  
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P.O. Box 7111  
South Bend, Indiana 46634  
(574) 520-4392

## SAA offering Digital Archives Specialist Certificate Program

From the *archivists.org* website

Do you want to learn how to manage born-digital records the “right” way – and have proof of your qualifications? Now you can!

SAA is committed to providing education and training to ensure that archivists adopt appropriate practices for appraising, capturing, preserving, and providing access to electronic records. That’s why we’ve developed the Digital Archives Specialist (DAS) Curriculum and Certificate Program.

The DAS Curriculum, developed by experts in the field of digital archives, is structured in tiers of study that guide you to choose courses based on your specific knowledge, training, and needs. You can choose individual courses—or you can take your learning to the next level by earning a Digital Archives Specialist Certificate from SAA after completing required coursework and passing both course and comprehensive examinations.

### Core Competencies of a Digital Archives Specialist

The DAS Program is structured to ensure that a DAS Certificate holder is able to:

Understand the nature of records in electronic form, including the functions of various storage media, the nature of system dependence, and the effect on integrity of records over time.

Communicate and define requirements, roles, and responsibilities related to digital archives to a variety of partners and audiences.

Formulate strategies and tactics for appraising, describing, managing, organizing, and preserving digital archives.

Integrate technologies, tools, software, and media within existing functions for appraising, capturing, preserving, and providing access to digital collections.

Plan for the integration of new tools or successive generations of emerging technologies, software, and media.

Curate, store, and retrieve original masters and



Digital Archives Specialist

Society of American Archivists

access copies of digital archives.

Provide dependable organization and service to designated communities across networks.

### To Receive a DAS Certificate

A certificate participant has successfully completed (i.e., attended and passed examinations for) **nine required courses**

from the four tiers listed below and has passed a comprehensive examination within a 24-month period. More knowledgeable participants may elect to test out of Foundational courses.

**Four** Foundational courses

**Three** Tactical and Strategic courses

**One** Tools and Services course

**One** Transformational course

<http://www2.archivists.org/prof-education/das>

## Indiana Historical Society Announces Updates



The Indiana Historical Society (IHS) website (<http://www.indianahistory.org/library/>) is continually updated related to IHS Collections, such as guides, catalog records, and other finding aids related to the Collections & Library holdings. Since April 2012 the 49 digital collections created with CONTENTdm surpassed 50,000 images accessible online, 23 new manuscript and visual collection guides were placed online, and 241 printed items were cataloged (all made available through the IHS website and OPAC). The most recent digital collection is the “Civil War Military Front” (495 documents/items with 3,910 pages/images). This digital collection at <http://www.indianahistory.org/our-collections/digital-image-collections/military-digital> was created through an LSTA 2011 Digitization Grant in which IHS partnered with IUPUI University Library.

For more information, please visit IHS online or contact Steve Haller, Senior Director, Collections & Library at [shaller@indianahistory.org](mailto:shaller@indianahistory.org).

## In the Driver’s Seat: MAC at Indy 2013

We are revving up our engines to bring you MAC 2013 from Indianapolis, Indiana the “Crossroads of America.”

The 2013 annual meeting will be held April 18-20, 2013 at the Indianapolis Hyatt Regency (<http://indianapolis.hyatt.com>), located in the heart of downtown. The Eagles Nest is the hotel’s revolving rooftop restaurant with a 360 degree view of the Indianapolis skyline. Mark your calendars for behind the scene tours, unique local cuisine, specialty shopping, and events, including sports and recreation, music, and culture.

Attendees will have the opportunity to experience tours of local archives and museums as well as Indianapolis’ architectural gems, visit the Indianapolis Motor Speedway, one of the world’s largest historic race tracks, or stop by Conner Prairie, a nationally-acclaimed and award-winning interactive history park. But Indy has lots of fun to be had like designing your own Bazbeaux Pizza, which has a list of toppings a mile long and voted Indy’s best pizza since 1992, discovering Mass Ave, showcas-



Harry MacQuinn, driver. Ralph Keller, mechanic. 1934. Image courtesy of the Indiana State Archives.

ing public art and free-spirited shopping and nightlife, or catching a baseball game at one of the best minor league ballparks in America. Indianapolis is readily accessible for MAC members by car, plane or bus. Keep up to date about the conference details by checking the MAC website. Also be sure to check the LAC blog (<http://2013mac.wordpress.com/>) for the sights and sounds of Indy that can’t be missed! “Ladies and gentlemen, start your engines” and make your way to Indianapolis for MAC 2013!

## MAC 2013 Proposal deadline extended

From Anne Thomason Program Committee Co-chair: Program submissions for “In the Driver’s Seat: MAC at Indy” are rolling in. We have extended the deadline for panel and workshop proposals to **September 20**. We are also making space available for 5-minute lightning talks -- open mic-style or theme-based, it all depends on you so send in your suggestions today! The full Call for Proposals and submission form are available online at <http://www.midwestarchives.org/2013proposals>.

Graduate student poster proposals are due December 10th. Students may use the same submissions form linked above and may contact Stephanie Bricking ([brickisl@ucmail.uc.edu](mailto:brickisl@ucmail.uc.edu)) for questions. Thanks to the LAC for finding space for our up-and-comers!

If you have an idea and you are looking for collaborators, post it to the MAC Facebook page at <http://www.facebook.com/groups/9031391258/> or ask the PC co-chairs for help Anne Thomason ([thomaan@earlham.edu](mailto:thomaan@earlham.edu)) and Meg Miner ([mminer@iwu.edu](mailto:mminer@iwu.edu)).

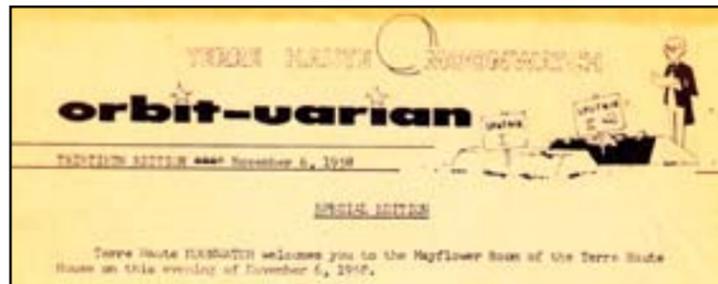
# FROM THE ARCHIVES

## Sputnik, Telescopes, and Amateur Astronomers Early Space Records Discovered in Rose-Hulman's Archives

A true gem was discovered among the unarranged collections in the Archives of Rose-Hulman Institute of Technology over the summer, records from the Terre Haute Moonwatch program, dating 1958-1961. What was the Moonwatch program, or "Operation Moonwatch" as it was formally called? The Moonwatch Division of the Smithsonian Astrophysical Observatory was created in 1956 as part of the Satellite Tracking Program established to track and photograph the artificial earth satellites to be launched during the International Geophysical Year, 1957-1958. Although radar could provide the most precise data, it required expensive ground stations manned by trained operators. As an alternative, the early US space program tapped into a thriving culture of volunteer amateur astronomers to man a network of tracking stations using inexpensive telescopes. The Terre Haute chapter was operated by the Terre Haute Astronomical Society which formed in April of 1957. It was one of the early Moonwatch chapters and notably one of the most enthusiastic and active chapters as well. When the Russian satellite Sputnik was launched in October 1957, the Terre Haute Moonwatch was credited with being the first to sight the famous satellite.

Although the collection is a small one, only .5 linear ft., its contents illustrate the level of enthusiasm and energy the Terre Haute chapter brought to this endeavor. They published a weekly newsletter, the Orbit-uarian, with a letterhead depicting a minister speaking over two graves, marked "Sputnik I" and "Sputnik II." Also in the collection are chapter reports, records, correspondence, and maps, as well as official Moonwatch Newsletters issued from the Moonwatch Headquarters of the Smithsonian Astrophysical Observatory in Cambridge, Massachusetts.

Fall 2012



Weekly newsletter of the Terre Haute chapter of Moonwatch.  
From the Archives of Rose-Hulman Institute of Technology

Initially the Moonwatch station was located in a shack in the parking lot of the Allis-Chalmers Manufacturing Company. Later it was moved to Mr. Leo Deming's home when the plant experienced some labor difficulties. However, Mr. Deming's home wasn't the ideal location partly because of light pollution. In early 1960, Mr. Deming approached Rose-Hulman (then called Rose Polytechnic Institute), about hosting the Moonwatch program on its campus east of town where the lighting conditions were better. Rose Polytechnic continued the program which led to the building of an astronomical laboratory and observatory. It also marked the beginning of coursework in astronomy at Rose. In 1963, an astronomy club was formed and the last mention of satellite tracking was in the 1964 student yearbook. Due to improved technology, the national Moonwatch program was formally discontinued in 1975.

This small collection documents not only the origins of Rose-Hulman's Astronomy studies, but also an important chapter of the dawn of the space age when Americans from all walks of life were fascinated with anything related to space exploration. *Richard Bernier, Institute Archivist  
Rose-Hulman Institute of Technology*

## Society of Indiana Archivists Your 2012-2013 Officers

**President - Anne Thomason** College Archivist Earlham College, Lilly Library, 801 National Road West, Richmond, IN 47374, Phone: 765-983-1743 Email: thomaan@earlham.edu

**Vice President - Christine Guyonneau** University Archivist University of Indianapolis, 1400 E. Hanna Avenue, Indianapolis, IN 46227, Phone: 317-788-3431 Email: guyonneau@uindy.edu

**Secretary - Carol A. Street** Archivist for Architectural Records University Libraries, Ball State University, Muncie, IN 47306, Phone: 765-285-8441 Email: castreet@bsu.edu

**Treasurer - Jane E. Gastineau** Lincoln Librarian, Lincoln Library, Allen County Public Library, PO Box 2270, 900 Library Plaza, Fort Wayne, IN 46801-2270, Phone: (260) 421-1378 Email: JGastineau@ACPL.info

**Past President - Wes Wilson, CA** DePauw University Archives Coordinator of Archives & Special Collections Archives of DePauw University & Indiana United Methodism, 624 East Washington Street, Greencastle, IN 46135 Phone: (765) 658-4407, Email: wwwilson@depauw.edu

### Board Members

**Jennifer Greene** Reference and Archives Librarian University of Southern Indiana, 8600 University Boulevard, Evansville, IN 47712, Email: jagreene@usi.edu

**Colleen McFarland** Director of Archives and Records Management, Mennonite Church USA 17 South Main Street, Goshen, IN 46526, Phone: 574-523-3039 Email: colleenm@mennoniteusa.org

**Mark Vopelak, CA** Manuscripts and Rare Books Supervisor Indiana State Library, 315 W. Ohio St., Indianapolis, IN 46202-3210, Email: mvopelak@library.in.gov

**Michael Vetman** Reference Archivist Indiana State Archives, 6440 East 30th St., Indianapolis, IN 46219 Phone: (317) 727-2697 Email: mvetman@icpr.in.gov

**Webmaster (ex officio, non-voting)** Shauna Borger, Evergreen Indiana Coordinator, Indiana State Library Library Development Office, 315 West Ohio Street, Indianapolis, IN 46202, (317) 234-6536 Email: shauna.borger@gmail.com

**Newsletter Editor (ex officio, non-voting)** Beth Swift, Archivist Wabash College, 319 Kennedy Place Crawfordsville, IN 47933, Phone (765) 361-6378 Email: swiftb@wabash.edu

Fall 2012

# Society of Indiana Archivists Fall Workshop Digitizing Photographic Collections

Indiana State Library

October 5, 2012

Cost: \$30 for members, \$40 for non-members

*Learn the basics of digitizing photograph collections at this one-day workshop!*

*8:30 a.m. to 9:00 a.m.: Registration and Coffee*

*9:00 a.m.: SIA President Anne Thomason and participants will briefly introduce themselves—names and institutions.*

*9:15 a.m.: Introduction of Speakers, Theme, etc.*

*Scanning Basics, by Joan Hostetler, How to Scan Step-by-Step, John Harris*

*11:00 a.m.: Come back together and discuss the experience*

*11:30 a.m.: Break for Lunch*

*1:00 p.m.: Hands-On Session or Tour*

*1:45 p.m.: Metadata Basics: Cataloging Your Photographs, Joan Hostetler*

*2:30 p.m.: Break*

*2:45 p.m.: Digital Preservation, Joan Hostetler*

*3:30 p.m.: Questions and Sharing*

*4:00 p.m.: Adjourn*

**To register:** [inarchivists.org/workshops/files/2012FallWorkshop.php](http://inarchivists.org/workshops/files/2012FallWorkshop.php)

## Workshop presenters...

Joan Hostetler graduated from Herron School of Art and received an MFA in Imaging Arts/Museum Studies from Rochester Institute of Technology. She is a graduate of the Photographic Preservation and Archives Management Program at the George Eastman House International Museum of Photography and Film. She worked with photographs at the Indiana Historical Society as Visual Collections Assistant and Exhibitions Coordinator. Since 1998 she has operated Heritage Photo & Research Services, and now owns the business with her husband, John M. Harris. Past clients include the Indianapolis Museum of Art, Indiana Historical Society, Marion Public Library, RKO Pictures, and the Jefferson County Historical Society.

John M. Harris received a BA in American History from Indiana University-Bloomington and an MA in History Museum Training from the Cooperstown Graduate Programs of the State University of New York. He has worked as educator and exhibits coordinator for the Children's Museum of Indianapolis, served as executive director of the Tippecanoe County Historical Association, and was director of the Local History Services Department at the Indiana Historical Society. He recently joined HP&RS and in this capacity has supervised a collection management project at the Tippecanoe County Historical Association and worked on scanning projects for the Indiana State Library and the Indiana State Archives.



# ANNOUNCEMENTS

## Grant opportunities-Indiana State Historic Records Advisory Board (SHRAB)

The Indiana State Historic Records Advisory Board (SHRAB) announces the availability of two grant opportunities, archival assessment and digitization grants. The archival assessment grant allows for institutions to hire a consultant to analyze the conditions of historical records and report recommendations. Digitization grants are available as a means for local entities to digitize specific types of records that may currently be at risk. The digitization of these documents will allow citizens and interested parties greater access to these records through preservation and online availability.

The Indiana State Historic Records Advisory Board (SHRAB) is providing grant funds of up to \$5,000, requiring a local match in cash or in-kind at least equal to the grant amount. These grants will be available to not-for-profit organizations and units of local government in the State of Indiana. Priority will be given to institutions whose records are currently at risk.

Jim Corridan, Chair of the SHRAB and Indiana's State Archivist said "The preservation of Indiana's culture and heritage is essential to ensuring Indiana's past is available for generations of Hoosiers. We hope these grants, provided in



part by the National Historic Publications and Records Commission will be a down payment for future Hoosiers to have access to and understand their history."

Applications are due to the SHRAB no later than Friday, September 14, 2012 and may be found online at [www.SHRAB.IN.gov](http://www.SHRAB.IN.gov). Grantees will be announced September 28, 2012.

The State Historic Records Advisory Board was established in February of 2006 by Governor Mitch Daniels. It is charged with being the central advisory body for historical records planning and preservation in Indiana. The SHRAB works with the Commission on Public Records and repositories throughout the state to accomplish its task.

## OCLC REPORT JUST OUT - You've Got to Walk Before You Can Run: First Steps for Managing Born-Digital Content Received on Physical Media



A publication of OCLC Research

<http://www.oclc.org/content/dam/research/publications/library/2012/2012-06.pdf>

# ANNOUNCEMENTS



## Filson Historical Society hosts conference Offers fellowships, internships

### The Long Struggle for the Ohio Valley, 1750-1815 October 26-27, 2012

For full schedule and more conference information see: <http://www.filsonhistorical.org/programs-and-publications/call-for-papers-the-long-struggle-for-the-ohio-valley,-1750-1815.aspx>

### The Filson Historical Society Fellowships and Internships

The Filson Historical Society, Louisville, Kentucky, invites applications for fellowships to support research in The Filson's collections, and internships. Applications must be received by October 15, 2012. Detailed information about fellowships, internships, and application procedures can be found on The Filson's Web site: <http://www.filsonhistorical.org/programs-and-publications/fellowships-and-internships.aspx>. Information about The Filson's collections can be found on the online catalog.

The Filson anticipates that Fellows will publicize the results of their research in Ohio Valley History, the peer-reviewed journal published jointly by The Filson and the Cincinnati Museum Center.

Questions regarding the fellowship and internship program should be directed to Dr. A. Glenn Crothers, Director of Research at The Filson: [crotherfilsonhistorical.org](http://crotherfilsonhistorical.org) or [glenn.crothers@louisville.edu](mailto:glenn.crothers@louisville.edu)

Founded on May 15, 1884, the mission of The Filson Historical Society is to collect, preserve and tell the significant stories of Kentucky and the Ohio Valley history and culture. The Filson is headquartered in the Ferguson Mansion in Old Louisville and houses a library, a museum, and a special collections department. The Filson's fellowship and internship program is made possible in part by the Thomas Walker Bullitt Perpetual Trust.

Just for fun browsing? Check out this website:

<http://www.stonepages.com/news/>



## October is American Archives month an initiative of the Society of American Archivists



For public relations packets, ideas for events or to share what you did this year, go to:

<http://www2.archivists.org/initiatives/american-archives-month>

## Indiana State Archivist Corridan chosen to head national Council of State Archivists - CoSA

SANTA FE, NEW MEXICO (July 18, 2012) – Director of the Indiana Commission on Public Records and Indiana State Archivist Jim Corridan has been elected President of the national Council of State Archivists (CoSA). Corridan, who has been a member of the CoSA board of directors for three years, was elected President during the CoSA annual meeting in Santa Fe, New Mexico this week. During the past year, he served as CoSA's Vice President and Chairperson of the State Electronic Records Initiative, the nation's most comprehensive review of electronic records on state government and public access. "It's an honor to lead the effort to strengthen state and territorial archives in their work to preserve America's historical records," Corridan said.

During the next year, Corridan will preside over the board of directors as CoSA develops education, best practices, and effective governance models for states as they implement new policies and procedures following the findings from the State Electronic Records Initiative (SERI). Corridan has been a part of the SERI initiative from its beginnings.

During Archivist Corridan's tenure at the Indiana State Archives, nearly one-million Indiana records have been made searchable online through the new and award winning Indiana Digital Archives ([www.digitalarchives.in.gov](http://www.digitalarchives.in.gov)) providing direct and at-home access to large portions of the Archives materials. The Archives has also provided consulting services in response to disasters affecting local government records and has strengthened the outreach programs of the Indiana State Archives.

Corridan continues to serve on a number of state, national and international boards including the Governance Board for Evergreen International, an open source integrated library system used to

operate more than 100 Indiana public libraries, and thousands of libraries world-wide. He is one of nine members on the steering committee for the Library of Congress's Digital Preservation Education and Outreach program providing training on electronic preservation strategies. Locally, he is also Chairperson of Indiana's State Historical Records Advisory Board and President of the Grouseland Foundation, home of Indiana's Territorial Governor and ninth President of the United States, William Henry Harrison. He was appointed Director of the Indiana Commission on Public Records and State Archivist in 2005 by Governor Mitch Daniels.

### About the CoSA

Formed in 1989 as the Council of State Historical Records Coordinators, the Council of State Archivists is a national organization comprising the individuals who serve as directors of the principal archival agencies in each state and territorial government. Working collectively through their membership in CoSA, the State Archivists encourage cooperation among the states on matters of mutual interest, define and communicate archival and records concerns at a national level, and work with the National Historical Publications and Records Commission (NHPRC), National Archives (NARA), and other national organizations to ensure that the nation's documentary heritage is preserved and accessible.

About the Indiana Commission on Public Records

Under Director and State Archivist Jim Corridan, the Indiana Commission on Public Records assists State and local governments in the cost-effective, efficient and secure management of governmental records, by providing services throughout the life cycle of records, including creation, use, storage, and disposition.

# ANNOUNCEMENTS



## Digitization grant received

The Archives of Our Lady of Victory Missionary Sisters of Huntington, Indiana, has benefited from a recent grant from Our Sunday Visitor Institute (OSVI). This grant makes possible the digitization of THE MISSIONARY CATECHIST, the journal that Our Lady of Victory Missionary Sisters published from 1924-1964.

The Victory Noll Archives is working with the Catholic Research Resources Alliance (CRRA) on this project. Once the digitization is complete, THE MISSIONARY CATECHIST will be freely available and searchable through a variety of venues and strategies including the websites of Our Lady of Victory Missionary Sisters and Our Sunday Visitor, and through the Catholic Research Resources Alliance's "Catholic Portal".

With the assistance of OSVI and CRRA, the story of the Victory Noll Sisters' catechetical work in the United States will be better known. The CRRA's mission is to provide enduring global access to Catholic resources to all. OSVI's generous support makes this possible for THE MISSIONARY CATECHIST. Please look for the release of the digitized THE MISSIONARY CATECHIST by Spring 2013.



***Save the dates!***



***SHRAB Grants deadline - Sept 14***

***Mac Indy proposals deadline - Sept 20***

***SIA FALL WORKSHOP - October 5***

***MAC Indy - April 18-20, 2013***

## Getty Conservation Institute to study pre-digital photographs

### Soliciting material donations

From the online newspaper Art Conservation Daily, "Scientists at the Getty Conservation Institute need your old photographic papers, film, negatives, and prints to build an archive of knowledge and materials from the era of classical photography. This archive will become a reference collection for future generations of photo conservators and scholars, and will allow them to research and authenticate the treasures of the classical photography era."

The GCI has a list of items with high value for their research collection. The photo to the right shows some of the donations already received.



*Examples of materials donated to the GCI Reference Collection by the public in response to the Getty's request for help in building a collection of photographic materials from the pre-digital age. Photo: Dusan Stulik.*

For more detailed information on this program, go to:

[http://www.getty.edu/conservation/our\\_projects/science/photocon/photocon\\_wanted.html](http://www.getty.edu/conservation/our_projects/science/photocon/photocon_wanted.html)

### Contract historian openings

From the H-Net Listserv: Office of the Secretary of Defense Historical Office, DoD Applied Historian. Institution Type: Government, Location: Virginia, United States

The Historical Office of the Office of the Secretary of Defense is soliciting bids for two contract historians, each contract position not to exceed \$70,000 per year. Each contract is for a base year and one option year. The contractor shall develop a variety of historical products for the Applied History and Policy Support Program, to include oral histories, historical information papers and reference responses for DoD leadership, organizational histories of OSD offices, historical content for the office's public web site, and updates to digital publications such as DoD Key Officials. In addition, the contractor shall serve as the office's liaison on commemorative activities and manage the DoD History Speaker Series.

A more detailed description of the position is available at FedBizOps:

<https://www.fbo.gov/spg/ODA/WHS/REF/HQ019321360001000/listing.html>.

The "Getting Started" page on the FedBizOps web site provides information on responding to solicitations. Submissions in response to this solicitation for contractors must include a resume that addresses all elements of the technical requirements, copies of graduate school transcripts, and citations to writing samples.

Contact: All inquiries should be directed to the Deputy Chief Historian Jon Hoffman at [jon.hoffman@osd.mil](mailto:jon.hoffman@osd.mil).

Website: [history.defense.gov](http://history.defense.gov)

## Job Opening: Monmouth County (NJ) Historical Association, Director

*Position Announcement From the H-Net Listserv:* Monmouth County Historical Association is seeking a Director to partner with the Board of Trustees in expanding and enhancing the Association as a dynamic centerpiece for the engagement of the community in Monmouth County's rich history. The Director will have overall strategic and operational responsibility for inspiring and executing greater community involvement to advance the organizational mission. This is an exciting opportunity for the development of creative organizational initiatives to build a strong future based on the valued past of Monmouth County.

Visit [www.monmouthhistory.org](http://www.monmouthhistory.org) for more information.

### **Primary Responsibilities:**

- Dynamic, professional leadership and representation of the Association in a variety of community settings.
- Develop organizational strategies in partnership with the Board of Trustees to secure resources to sustain and increase community investment in the Association.
- Strategic program development in support of the Association's educational mission.
- Financial management and fund development.
- Staff development and team management.
- Property management in partnership with the Building and Grounds Committee.
- Build constituency through the development and maintenance of strategic relationships within the county and state.
- Spokesperson for the importance of the historic properties and collections to engage public involvement.

### **Qualifications Include:**

- Positive, dynamic, enthusiastic leader experienced in representing an organization in a variety of community venues.
- Knowledge and experience in planning for the future well-being of historic properties and their availability for public access.
- Minimum 5 years recent museum management experience.
- Experience managing and developing a staff team.
- Experience

- in working with Boards or similar oversight groups.
- Strong financial management acumen; the ability to understand, synthesize and communicate ongoing financial status.
- Graduate degree in arts/museum management, historic preservation, related design management, non-profit management or related field.
- Familiar with contemporary approaches in attracting diverse audiences.
- Excellent verbal and written communication skills.
- Technology savvy
- experience in leading the use of technology organizationally.
- Ability to lead in creating and maintaining a diverse base of funding partners.
- Available flexible times (evenings and weekends).
- Passionate and knowledgeable in history, decorative arts and architecture.
- Willing to live in Monmouth County.

The Association is an Equal Opportunity Employer. Interested candidates may apply online <http://bit.ly/monmouthcountyhistoricalassociation>

Closing Date

09/30/2012

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