Share the Wealth...
of your knowledge and experience

SIA Annual Meeting
Call for Presentation Proposals
Dear friends,

October 7th was a beautiful day to be out in West Central Indiana and attend an SIA workshop. DePauw University’s Prindle Institute was the site of the 2011 edition of the Society’s fall workshop series. While the sun shone outside on the brilliantly colored leaves, inside SIA board and education committee members presented topics on the “nuts and bolts” of administering an archives program. Fifty-six people registered for the workshop to hear about what to do when assigned archives work without formal training or experience (the accidental archivist). Other topics included processing as a hands-on activity and discussion of the experience. In the afternoon, participants heard from presenters on the topics of creating finding aids, working with patrons and donors, digitization of collections and marketing an archives program. Surveys indicate that there is a continuing need for basics presentations, so it is likely the topic will be repeated in the near future.

Thanks go out to Jane Gastineau, our treasurer and workshop presenter, and members of the education committee: Alison Stankrauff, chair, Jennifer Greene, Anne Thomason, Jennifer Whitlock and Carol Street. Congratulations to Mary A. Sego, archives assistant at Purdue University, winner of SIA’s first John Newman Professional Development Scholarship. Thanks to the Scholarship Committee, Michael Vetman, chair, and Carol Street. Also, we owe a big thank you to state archivist, Jim Corridan, and the State Historic Records Advisory Board for partnering with SIA on the workshop and funding our lunch. We look forward to the possibility of other joint SIA-SHRAB workshops in the future.

As we learned from our workshop this fall, the need for archival education around the state continues. I attended a meeting of librarians for the consortium that DePauw is a part of, the Private Academic Libraries Network of Indiana. PALNI oversees the shared catalog of the consortium and has recently brought up a federated search called Primo that looks at local and remote sources outside the catalog such as journal articles and digital items.

At the meeting, I was made aware of a number of librarians whose job responsibilities include working with archival collections. Many of the librarians in attendance had not heard of SIA and what we can offer them. Our fall workshop would have been perfect for their needs and membership in the Society would give further help through our network of professionals via the SIA listserv.

After the meeting, I began to think of ways to address this need. What can we do to reach those around the state that find themselves in the “accidental archivist” situation? We can keep the needs of less experienced archivists and less developed programs in mind as we plan future workshops and annual meeting sessions. As individuals, through our contacts in our areas such as academic and public libraries, museums, government and business archives, we can reach out to our colleagues and encourage them to join us. That we can all learn from each other is one of the greatest strengths of SIA. As our organization grows, we can provide archives professionals around that state with the information they need to grow and improve their archival programs and thereby protect more of Indiana’s documentary heritage.

Very truly yours,

Wes Wilson
Share the Wealth... call for presentation proposals

We cordially invite you to share your archives knowledge and experience at the upcoming SIA Annual Spring Meeting, to be held in Indianapolis on Saturday, April 28, 2012.

Sessions last approximately 50 minutes. They may be presented by individual speakers, co-speakers, or panels. The main theme for this conference is Outreach. This can include, but is not limited to, Public Relations programs, Volunteer programs, Webdesign, Social networks (such as Facebook, Flickr, Blogger, Tweeter), Open houses, tours, a speaker’s program.... The Sessions may cover issues to set up the programs, successes, or any other specific issues where archivists need extra guidance. Sessions should be informative, inspiring, create discussion, focus on the practical applications of the topic, and maybe even be fun!

We are not limiting session ideas for this meeting. They may be lecture-based, hands-on, panel discussions, or other formats. We will accept any topics for review. A few topics suggested by the general membership to be covered in future meetings you may consider include: Grant writing  Fundraising  Educational programming

Interested in submitting a proposal?
Please email the Annual Meeting Committee via Christine Guyonneau, SIA Vice President guyonneau@Uindy.edu.

Include the following information: A session title, brief description of the proposed session, name and contact information (valid mailing address, telephone number, preferred email address), names of other persons presenting with you (if applicable).

Please submit proposals by Wednesday January 11, 2012.

Proposals will be reviewed by the Annual Meeting Committee. Submitters will be notified by January 21, 2012 if their presentation has been accepted. If you are chosen as a speaker, your registration fee to the Annual Meeting will be waived. Please note: You do not need be an SIA member to submit a proposal.

We look forward to reading your proposals!
Supreme Court and State Archives Working to Preserve Historic Indiana Cases

October 31, 2011 by Caitlin O’Rourke

A collaborative effort between the State Archives Division of the Indiana Commission on Public Records and the Indiana Supreme Court has resulted in the cleaning, preservation, cataloging and posting in a database on the Internet, of approximately 31,000 Indiana Supreme Court cases dating from 1791 to 1878. Ultimately, this project will encompass every decided and dismissed Indiana Supreme Court case from 1791 through the 1970s.

The official Indiana Supreme Court cases start in 1817, but the State Archives had 18 boxes of cases dating to the territorial years 1791 to 1817. Upon learning that it had started the important preservation of these old cases, Chief Justice Randall T. Shepard offered the Court’s moral and fiscal support in order to assure the preservation of these important pieces of Indiana history.

Volunteers at the State Archives help to review and catalog case materials and enter information into a database similar to a card catalog system. An improved catalog was one of the key factors of this effort. “We originally had to rely on very inadequate indexes to look up these cases,” said Dr. Alan January, Director of Patron Services, Indiana State Archives. “Cases before 1868 had been arranged in alphabetical order by only the first defendant named, which, of course, was fine if you knew the name. The people who were searching for the second party had to look through thousands of files, which was not very easy.”

Getting through the categorization of the old documents was only the first step. In that era, coal was the primary fuel used for heating, so many documents were covered in soot. Surprisingly, very few of the cases were completely ruined or in need of major restoration and the restorers were pleased with how well most of them looked, considering that they were as old as or older than the State of Indiana.

Maps and pictures that had been entered into evidence as part of these cases have now been carefully cleaned and preserved in display cases. Among the exhibits is a layout of the first Indiana State Prison in Jeffersonville (which housed both men and women) and ticket prices for the Jeffersonville railroad.

Dr. January said interns and volunteers—many of them students from Butler University and Indiana University—Purdue University—Indianapolis (IUPUI)—have been a huge help and “extremely enthusiastic” in the preservation process. They remove the case files from their original packaging, untie the pinkish ribbons that bind the case materials and, wearing white cotton gloves, use “soot sponges” for cleaning. “The gloves help, but we always somehow manage to still get soot all over us,” said Abigail Kennedy, a volunteer from IUPUI.

The students find the heaviest things they can—usually bricks—to place on top of the documents so they will lay flat. The cases are placed in acid free folders which are put into acid free boxes. They are then stored and protected in the climate and humidity controlled vault of the archives.

Elizabeth Hague, the Archives’ conservation technician, steps in when documents require more than just a soot sponge. She cleans and preserves many of the maps and drawings found in the cases. Hague receives all of the “logs”—the court cases that are rolled so thickly that
they literally resemble a log made of paper. She dehumidifies them so they can roll out more easily and then places them in large presses to keep them flat. When any document needs just a bit more attention, she takes to her tools: strips of Japanese mending tissue and methyl cellulose, which patch the document back together.

Many people have been drawn to the archives because of the historical significance of the cases. Dr. January said there has been particular interest in the slavery cases, women’s suffrage, and early challenges to segregated schools. Hague has her own favorite cases, including one divorce proceeding where the husband was declared insane and sent to the state hospital.

These documents have stirred the most interest for historians, genealogists and families looking to trace their roots, Dr. January said. As soon as the first cases went online, he said that requests increased a “hundredfold” for cases involving wills and estates. Susan Brook came all the way from Florida to visit the archives. After seeing family names in the online index of court cases, she traveled to Indiana to see in person the documents about her ancestors Josiah Harbaugh, Thomas Cade, and Jacob H. Powers.

Significant progress has been made on this daunting project, but there is still plenty of work ahead. The staff of the State Archives Division is eagerly forging ahead to make publicly and easily available a wealth of historic information about Indiana and its residents.

**To search the database of historic cases, go to courts.IN.gov/cases and choose “Supreme Court Archive Search.”**
The Archives Leadership Institute (ALI) is a unique opportunity for archivists from around the country to be recognized as leaders in the archival profession and to develop their leadership skills further. ALI is funded by the National Historical Publications and Records Commission (NHPRC), and it has been hosted by the University of Wisconsin – Madison School of Library and Information Studies for three consecutive years each summer. ALI is targeted at mid-level to senior archivists who hold leadership roles in their organizations and/or in professional associations.

ALI provides a week-long opportunity for archivists to receive intensive continuing education in leadership development and to interact with 25 colleagues from diverse settings. ALI invites its participants not only to reflect upon what makes a strong leader, but also to identify and cultivate their gifts for leadership. ALI attendees attend informative presentations and participate in lively discussions that highlight different styles of and skills for leadership. When they return home, they are equipped not only to think systematically and deliberately about leadership in the profession, but also to skillfully embrace opportunities for leadership in their repositories.

Earning a place at ALI is a competitive process; only twenty five applicants are selected to attend the week-long institute. ALI attendees stay at the Lowell Center and attend sessions at the nearby Pyle Center, both facilities of the UW Extension Conference Center in Madison. The registration fee for the institute is $600 and includes tuition, instructional materials, lodging, and some meals. There are a limited number of scholarships available to assist attendees in covering the registration fee and/or the cost of traveling to Madison.

Presenters at the 2011 Archives Leadership Institute included Archivist of the United States David Ferriero; Maureen Sullivan, an organization development consultant and 2012-13 President of the American Library Association; Susan Davis, Associate Professor of Archives Studies at Drexel University; Peter Gottlieb, Immediate Past State Archivist of Wisconsin and former SAA President; and Fynette Eaton, Consultant to the Electronic Records Archive, NARA.

Three Indiana archivists – and Society of Indiana Archivist members – had the honor of attending the 2011 ALI, and here they discuss their respective experiences as ALI attendees.

**Alison Stankrauff**
Archivist and Associate Librarian
Indiana University South Bend

I first became aware of the Archives Leadership Institute from hearing glowing reportage from the two previous ALIs. But it wasn’t until my Michiana colleague Colleen McFarland at the Mennonite Church USA Archives encouraged me to attend that I fully decided to ‘go for it’ and apply to the 2011 ALI. We agreed to be each others’ ALI ‘study buddies’ – a sounding board for the other to read over drafts of the ALI application materials – which include a Statement of Interest, a Description of Inventory, and a Vita. We also were able to discuss all things ALI together. All of this was a tremendous help, and a resource!

I’m the Archivist and an Associate Librarian – and a lone arranger at the Indiana University South Bend. I’ve been at IU South Bend now for seven years, and previous to my current position, I was a Reference Archivist at the American Jewish Archives for two years and a technician at Wayne State University’s Reuther Archives previous to that. The fact that I am the
sole administrator at my repository – and that I’m at a ‘mid-level’ point in my career put me at a plausible spot to be candidate to be considered for inclusion in the 2011 ALI.

I was not only given the honor of being chosen one of the twenty five 2011 ALI attendees, I was additionally given a scholarship to cover my registration fee. I was ecstatic! I felt really humbled by this. I was further able to get ALI in hors d’oeuvres form, if you will, at the 2011 Midwest Archives Conference in St. Paul, as Meredith Lowe, Continuing Services Coordinator for UW – Madison’s SLIS Program, was a MAC attendee – and got to prep me up for the ALI experience in a few months. Also at MAC there was a forum on ALI from the past two years’ attendees.

By July, the big day arrived – and Colleen and I carpooled to Madison together. Madison is a beautiful – and very fun – town – and I entirely enjoyed the town. Attendees’ lodging as well as the daily institute – is held right on Lake Mendota – a beautiful backdrop for what turned out to be a wonderful bonding daily experience with my fellow ALI attendees.

We were armed with a substantial set of materials in a binder that we used daily throughout the institute – handouts that pertained to the presenters’ talks, case studies that we dissected in group work, and other pertinent materials. The presenters’ discussions with us served as rich fodder through the week. Maureen Sullivan, a professional who has made a career of turning her extensive experience in managing and bettering libraries, started the institute for the first day and a half – a truly auspicious beginning. The presentations in the subsequent days of the institute by AOTUS Ferriero and ‘top guns’ of the profession Susan Davis, Peter Gottlieb, et al were truly enriching.

Just as enriching, rewarding, thought-provoking, and an opportunity to grow as a leader was the experience of connecting with my fellow ALI attendees. We were truly a varied group – from various kinds of repositories – everything from large shops like NARA to academic institutions to nonprofit organizations. Further, we were from all over the nation – and a good mix of gender and ethnicity.

I personally feel most honored to have attended ALI – and highly encourage each of you, readers, to apply to attend ALI. I feel that it helped me to grow professionally and as a leader within my own institution – as well as in the profession at large.

Colleen McFarland
Archivist, Mennonite Church USA

Image an urban summer camp that affords you opportunities to sit at the feet of experts in the field of library and archives management, “talk shop” over ethnic cuisine or ice cream with colleagues from across the country, discover and reflect upon your abilities as a leader, and make new friendships that will last a lifetime. That, in a nutshell, is the Archives Leadership Institute.

I first learned about ALI from the announcements placed on the A&A listserv and in professional publications. I was definitely intrigued, but I wasn’t sure whether I fit the ALI definition of a “mid-career” archivist. I had worked in information science professions for eleven years, but had spent only six of those years in archives management. Was I “mid-career” enough? As it turned out, I really didn’t need to worry about that. The archival professional experience of the ALI 2011 cohort ranged from two years to over twenty years. Like age, repository type, ethnicity, and geographical location, professional experience was simply a diversity factor that helped make the ALI 2011 cohort an eclectic and interesting group of archivists!

Like Alison, I was thrilled and honored when I learned that I had been chosen to participate in ALI 2011. And also like Alison, I received a scholarship to help defray the cost of registration. But the best part of ALI was having the luxury to take time out from my daily work to focus on leadership. Maureen Sullivan was, without a doubt, the star of ALI. She led an
outstanding overview and exploration of leadership styles and strategies that lasted nearly two full days. Encouraging the ALI participants not to focus on weaknesses, Sullivan assisted us in identifying our talents as leaders and thinking about how to cultivate those talents. Her strengths-based approach to leadership replaced old clichés about leadership with practical and optimistic (but always clear-eyed) perspectives. The longer we worked with Maureen, the more possibilities for effective leadership in my repository were revealed to me. I returned home not only with inspiration galore, but with strategies to turn these possibilities into realities.

With ALI 2011 four months behind me, is anything different? My answer would be an enthusiastic “yes”! While ALI didn’t give me the answers to all of the sticky issues in my repository, it has provided me with the tools to identify those issues most in need of attention, engage them with honesty and hope, question the processes that created the issues, and empower both myself and my coworkers to seek the answers together. Through ALI, I also acquired a new professional network. I know that I can always approach my ALI colleagues when I am in need of a sounding board, solid advice, or a good laugh.

I cannot speak highly enough of the ALI program, instructors, and participants! If you think this sounds like an opportunity not to be missed, send in an application. Applications are due January 20, 2012. For more information, see http://www.slis.wisc.edu/continueed-ArchLeader.htm

Elizabeth Wilkinson
Processing and Public Services Archivist, Purdue University Libraries’ Karnes Archives and Special Collections Research Center

I had considered applying for the Archives Leadership Institute on and off for the past few years, but it was not until I was appointed interim head of the Archives in June 2010 and represented the Archives at various meetings and in the Libraries wide strategic planning process that I realized I could benefit from leadership training. I am happy to say that Libraries administration was extremely supportive of my application.

I was thrilled with the news of being chosen for the 2011 ALI cohort. Alison has wonderfully summarized the diverseness of the attendees and the depth of the speakers, so I will just add that I met some really wonderful people and made great connections. Being able to spend a week with the other attendees, hearing their stories, being able to commiserate with them was almost cathartic. Recognizing we were all in “similar boats” made our individual situations seem far less bleak, and it was good to see the commonalities among us even though we were coming from varied institutions and situations. The speakers were often inspiring and really sparked some new ideas for me. Maureen Sullivan made the greatest impact on me and truly provided me with concrete and applicable management strategies.

Overall, ALI was very a very rewarding experience. I would encourage anyone who is interested in expanding their team building skills, management skills, experiencing new and different perspectives on ideas, and making new friends, to apply for ALI.
Your SIA Governing Board
Working hard for you!

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Members of Crawfordsville District Public Library’s Reference and Local History Department are currently working on a forthcoming local history title. Rebecca McDole, Jodie Steelman Wilson, and Emily Griffin will explore local people, places, and events in The Hidden History of Montgomery County, an upcoming publication from The History Press. Using CDPL’s archives, the authors are choosing never-before-seen photographs to illustrate chapters that highlight forgotten artists and authors, sensational crimes and trials, celebrity and politician visits, and much more!

SIA 2011 Fall Workshop - Newman Scholarship Winner
Glad to attend Nuts and Bolts: Archives Basics

I would like to thank the Society of Indiana Archivists for providing the John Newman – Professional Development Scholarship! When one finds herself in the role of an “accidental archivist,” the challenges can be daunting. I think there is added pressure to make sure one does things “right,” because we know people have placed into our hands their treasured papers, artifacts, records, etc. We value the fact that they have shared a part of themselves and or their organizations, and we want to take care of these treasures the proper way. This workshop; Nuts and Bolts: Archives Basics helped me to see that key components are in place, those nut and bolts are holding together a great foundation on which to build. One just has to jump in and continue to build, and make things accessible to the public at large, so those treasures entrusted to us can be shared for generations to come. Having the opportunity to go over the basics, meet others working in the field and listening to their stories over a shared cinnamon roll, small groups or lunch, reinforces my confidence in how I have handled collections up to this point. I want to thank my colleagues at Purdue University for suggesting I attend the workshop and for helping me to continue to build upon my archival skills as a paraprofessional. I get enjoyment everyday knowing I might help in some small way to make accessible the great collections Purdue has to offer future generations of Boilermakers and the public at large.

Mary Sego, Archives Assistant
Purdue University, West Lafayette

Newsletter from the
Indiana Historical Bureau
IHB’s Primary Source

Sign up for delivery at
http://www.in.gov/history/
Public access to Indiana’s historic Sanborn maps provides treasure trove of information

BLOOMINGTON, Ind. -- Considered a treasure trove of American history sought after by genealogists, urban planners, sociologists and a gamut of other researchers, Sanborn Fire Insurance maps, first created beginning in 1867 for assessing fire insurance liability for buildings in U.S. cities, are now available to the public for more than 300 locations in Indiana.

The Sanborn Company designated Indiana University's Herman B Wells Library Map Collections as the repository for the original Indiana Sanborn paper maps which the company produced between 1883 and 1966. A recent joint project between IU and Historical Information Gatherers Inc. now provides digital color versions of the maps to the Indiana Spatial Data Portal (ISDP).

"Indiana's historic Sanborn Maps provide an enormous amount of information regarding the growth of our cities and towns," said Anna Radue, an IU database and geographic information systems (GIS) specialist who is also president of the Indiana Geographic Information Council, the coordinating body for GIS in Indiana. "The maps include the outlines of buildings, the location of windows and doors, street names and property boundaries, and even the building materials used for framing, flooring and roofing materials. Genealogists, planners, demographers and the general public will find these maps invaluable for visualizing our past urban areas and understanding our present."

A 2011 grant from IndianaView funded the digital archiving of the 10,020 public-domain maps and 1,497 copyright-restricted maps that represent 305 different Indiana locations. The ISDP provides access to more than 20 terabytes of Indiana geospatial data and most datasets are available to the public for download with no use restrictions. IU’s high-performance networks and computing infrastructure support the ISDP, which archives and provides Web access to imagery provided by data partners within and outside IU.

Sanborn maps offer researchers and the public detailed information regarding town and building information in approximately 12,000 U.S. towns and cities from 1867 to 1970. Rich in historical data, each collection includes a decorative title page, an index of streets and addresses, a 'specials' index with the names of churches, schools, businesses, and a master index indicating the entirety of the mapped area and the sheet numbers for each large-scale map.

Other general information includes population, prevailing wind direction, outlines of each building and outbuilding, street and sidewalk widths, fire walls, natural features like rivers and canals, railroad corridors, building use, house and block number, the strength of the local fire department, indications of sprinkler systems, locations of fire hydrants, location of water and gas mains and even the names of most public buildings, churches and companies.

Shaun Scholer, GIS coordinator for Richmond, Ind., and Wayne County, said local government was interested in using the digital maps to assist in community projects.
Indianapolis area named one of Forbes’ prettiest neighborhoods

The longtime home of Indianapolis’ well-to-do, North Meridian Street thrives today as a popular historic district, offering a wide variety of stately homes to view – from your car: North Meridian’s palatial homes remain private, and offer a glimpse at what a beautiful old neighborhood can be when it is well-preserved. A state preservation act was passed in 1971, limiting commercial development and designed to keep the neighborhood looking much the way it has for most of the 20th Century. “Each mansion seems larger than the next, and the landscaping at each is stunning,” says Williams. “The homes mostly were built between World War I and World War II, and you can’t help but gaze at them and wonder what it would be like to live there.”

"I appreciate your help and access to the files," he said. "We have been trying to figure out ways to get access to them for years."

Scholer noted, "Through the use of the 1909 Sanborn maps, Wayne County/City of Richmond GIS Interlocal was able to identify early factory and home site foundations. We have also helped a local urban archeologist excavate old home sites."

IU Bloomington Libraries serves as the repository for Indiana maps and holds the rights to make the pre-1924 maps available to the public. They are available here. Black-and-white versions from the Digital Sanborn Fire Insurance database that are licensed for use by IU students and faculty can also be found here.

After 1910, Sanborn used what IU Libraries' Lou Malcomb called "paste-overs" to record changes in the maps.

"So these are quite fragile but may be viewed at the Herman B Wells Library," she said. "And more information about the pre- and post-1924 maps may be obtained by contacting the IUB Map Collection (here)."

The Sanborn maps announcement comes in advance of "GIS Day at Indiana University" to be held from 10 a.m. to 3:30 p.m. Nov. 16, at Herman B Wells Library. The event is open to the public and will include information booths, geocaching activities and a 4 p.m. keynote address by Katy Börner, the Victor H. Yngve Professor of Information Science in the IU School of Library and Information Science. Guests will also be able to speak with IU Libraries staff about the Sanborn maps.

The grant provider, IndianaView, is a consortium that includes IU, IU South Bend, Indiana University-Purdue University Indianapolis, Ball State University, Indiana State University, Martin University, Purdue University, Purdue University Calumet, University of Notre Dame, Vincennes University, the Consortium of Universities for Spatial Information Science, Indiana Geological Survey, Indiana SpaceGrant Consortium and the Indiana Geographic Information Council. The purpose of the consortium is to promote sharing and use of public-domain, remotely-sensed image data (aerial and satellite platforms) for education, research and outreach across universities, colleges, K-12 educators and state and local governments.

To learn more about the Sanborn maps, please contact Steve Chaplin, University Communications, at 812-856-1896 or stjchap@iu.edu, or Shawn Conner, director of communications and marketing, IU Libraries, at 812-856-4817 or shconner@iu.edu.